

Lifespring Board of Directors Meeting

March 12, 2019

Minutes Approved as Corrected April 9, 2019

Present: Marv Beach, Norman Bowie, Susan Davis, Colleen Greco, Marjory Greenberg-Vaughn, Maureen Huben, Diane McDowell, Peggy Nau, Laura Phillips, Mary Porter-Hall, Susan Poretz, Natalee Rosenstein, Marilyn Wakefield

1. Correction and approval of the minutes of February 19, 2019 – Spelling errors in the names of Maureen Huben, Natalee Rosenstein and Diane McDowell need correction. There was no final report in the February minutes to indicate what changes, additions or deletions were made in the current by-laws. This information will be attached to the February 19, 2019 minutes. A motion was made by Laura Phillips to approve the 2/19/2019 minutes and seconded by Marjory Greenberg-Vaughn. Passed.
2. **President's Report and General Updates – Susan Poretz**
 - a. The ways of gift giving still remain an issue. In the past, gifts have been given to retiring board members at the Annual Meeting. Also yearly gifts have been given to both the Saugerties Library and the Town of Saugerties. In addition, Lifespring has provided gifts to various Town employees and the WJC staff people, to show our appreciation for their assistance. At this time, only the Town employees have been “gifted”. The gift committee of Peg Nau, Marjory Greenberg-Vaughn, Teri Reynolds and Maureen Huben will be reactivated to find the best ways to handle what and how the remaining gifts will be given. |
 - b. Insurance issues updated and clarified – e-mails between Susan Horton and Susan Poretz were summarized by Susan P. and the result reaffirmed the coverage of the Lifespring entity and the certainty of the Certificate of Insurance. A waiver previously prepared by the Town attorney George Redder, will be signed by members who participate in hiking, kayaking and tours of various other specific sites, e.g. the Mills Mansion.
 - c. Website as home for the “Vault”, a place for storage of minutes, by-laws, the local law we operate under, minutes policies and procedures. The vault will be “invisible” and will be accessed by a special link. The website committee, Susan Davis, Susan Greenstein, Laura Phillips, Susan Poretz and Natalee Rosenstein will meet to discuss what should be included in the Vault and how it should be accessed and by whom.

3. Treasurer's Report – Peg Nau

Lifespring Treasurer's Report (attached with Committee Reports.) Many thanks go to Laura for making report. Lifespring Actual Revenue and Expenses, Fall 2017/Spring 2018, Lifespring Estimated Revenue and Expenses Fall 2018/Spring 2019 and Lifespring Projected Budget and Revenue and Expenses, Fall 2019/Spring 2020 (3 page report) was prepared for the Board of Directors for a clear understanding of the budget.

Discussion followed the report and included some of the following thoughts: Up to now there may have been a feeling of financial constraint. Currently there is a surplus and perhaps the possibility of paying for some services exists.

Suggestions for the purchase of equipment to help carry needed items from room to room at WJC were made. It was also pointed out that there is not a great financial cushion when the number of gifts and donations is considered. For example: 1. \$200 to Saugerties Library and suggestions for a little more to upgrade the sound system for the hearing impaired; 2. Donations to the WJC; 3. Thank you donations; 4. Gifts for retiring board members. 5. "Appreciation" Luncheon for selected folks from the Town of Saugerties and unexpected expenses. No definite plans for expenditures were made.

4. SEC Report

The Senior Education Commission met on Monday, February 4, 2019. At the meeting, Susan Puretz discussed the proposed rental fee structure and the contract with the WJC going forward, Fall 2019 – Spring 2023.;

The members of the SEC reviewed the current Lifespring by-laws and after considerable discussion, unanimously approved a few wording changes to be passed along to Marnot a great v Beach for inclusion in the recommended by-laws revision. The full meeting notes are available on the SEC's section of the Town website.

The SEC will meet again before the Fall semester or on an "as-needed" basis.

In addition, the Local Law 1, 2018 that established Lifespring as a Town of Saugerties entity has now been codified and is part of the Town E-Code. The E-Code can be found at:

<https://townsaugerties.digitaltowpath.org:10234/content/Generic/View/136>

Susan Davis, SEC Chairperson

SEC Members: Susan Puretz, Laura Phillips, Norm Bowie, Peg Nau

5. Report from Registrar – Laura Phillips

The report and a Working Data Sheet for detailed breakdown of classes and locations is attached. Many thanks to Laura for her digital work.

6. Reports from Committee Coordinators

1. Curriculum Committee – The report is attached beginning on page 2. The details for the bonus courses for the upcoming Spring semester have been ironed out. Board Members received a printout of the four emails to be seen in in-boxes. The Bonus options appeared in the Spring catalog. Thank you to Mary Porter Hall and Diane McDowell.

2. Events Committee – Colleen announced that Nathan Brenowitz and his band will be able to perform at the May 29th Annual Meeting. The band plays Dixieland jazz, music from the 20's, great for listening and dancing. Final logistics still need to be arranged. Colleen said that she is taking care of the logistics for the Bonus course on Bernstein and reassured all that there will always be someone at the door taking attendance. Lee Gable was concerned that Class managers would be responsible. That is not the case.

3. Membership Committee – Susan Davis, Coordinator. Her report is attached and there is nothing new to add.

4. Program Support Committee – Laura Phillips is working with Susan Kromprier whose role has not yet been defined. She is willing to attend Board Meetings, has made a field trip to WJC and has been given an invitation to become a Board Member. She will be encouraged to accept the invitation and hopefully attend our next meeting.

There is a possibility of shuffling chairs between classes at WJC. It has happened in the past. Laura has been given permission to purchase ten new chairs if the need arises.

5. No Public Relations/Outreach Committee report.

6. Services Committee – Marjory Greenberg-Vaughn announced that equipment and supplies for Hospitality will be moved from the Saugerties Town Hall to WJC on March 28.

7. Reports from Ad Hoc Committee Coordinators

Detailed reports from Lee Gable for Class Managers, Rich Davis for **AV** and Susan Greenstein for Publications and the Website are attached. Thanks for all their outstanding work.

8. Report from Moving Forward Committee – Natalee Rosenstein

1. Issue of course evaluation – There will be no formal evaluations done, but more general evaluations can be accomplished by encouraging members to give input. An e-mail could be sent by the president at end of last class welcoming any comments, ideas, or suggestions.

2. A meeting to which all the membership would be invited and several Board Members would be present to hear thoughts and ideas about Lifespring is a possibility. Such a meeting should be held in the 4th week of classes. There is also the possibility of doing something off site at a restaurant or other location.

3. The strategic priority for Lifespring is that of volunteering. The redesigned website will be a strong help.

4. Question – Should the Moving Forward Committee continue? A meeting will be held March 23rd and members of the committee are asked to come with items to discuss.

9. Old Business

a. WJC Security Assignments

Laura Philips will meet people at the entry door during the “A” class period. Other members will help out when and if she needs a break. Someone always needs to be at the front door and the door will be locked even with people seated at the welcoming table. The WJC continues to review security arrangements and Laura will check up on the progress and changes that might be necessary.

b. Diane McDowell currently serving as Member at Large was officially appointed as co-coordinator of the Curriculum Committee. This motion made by Susan Puretz and seconded by S. Davis. Passed.

c. For the Annual Meeting on May 29th. The Treasurer will give a report and there will be copies of the budget available to all members.

10. New Business

a. Nominating Committee Report – The slate is not complete. Many thanks to Maureen Huben who made numerous phone calls. 11 people responded and they were asked if they would consider a Member-at-Large position on the Lifespring Board of Directors. The reasons for not accepting were varied.

Lucy Stagich agreed to be nominated to be a Board Member-at-Large.

Natalee Rosenstein is a Board Member and has been nominated to serve as Vice-President.

Discussion ensued and covered some of the following points; Previously some Board Members have come to serve because they were class presenters and expressed an interest in the Lifespring program.

Should prospective Board Members take classes before serving?

Should nominations for Board Members come from the general membership?

Discussion will continue at the April Board Meeting.

Mary Porter Hall moved for adjournment at 11:50 am, seconded by Colleen Greco.
Passed.

Respectfully submitted,

Marilyn Wakefield

NEXT MEETING: Tuesday, April 9, 2019 at 9:30

LIFESPRING

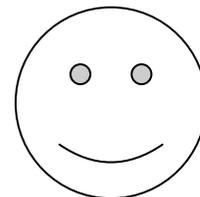
BOARD OF DIRECTORS AGENDA

MARCH 12, 2019

1. Minutes: Approval of Minutes of February 19, 2019
2. President's Report and General Updates:
 - Gift committee needs reactivation (WJC people, Library, Town) –
 - Insurance issues updated and clarified
 - Website as home for The Vault
3. SEC Chair Report
4. Treasurer's Report
 - Proposed budget
5. Report from Registrar
6. Reports from Committee Coordinators
 - Curriculum Committee
 - Events Committee
 - Membership Committee
 - Program Support Committee (Laura working with Susan K)
 - Public Relations /Outreach Committee
 - Services Committee
7. Reports from Ad Hoc Committee Coordinators
 - Class Managers
 - AV
 - Publications: Website update
8. Report from Moving Forward Committee
9. Old Business
 - a. WJC security ASSIGNMENTS
10. New Business
 - a. Nominating Committee Report

NEXT MEETING:

Tuesday, April 9, 2019 at 9:30 am



Reports for March 15, 2019 Board Meeting

TREASURER:

See attached at the end of this report (page 8).

REGISTRAR:

158 Confirmation, welcome and need-to-know letters mailed from Saugerties town hall Friday March 1, 2019. Most arrived at destination on Monday March 4.

Total membership from fall 2018: 189

Total additional members: 2 One jumpstarter and one presenter were treated as automatic member and enrolled for spring.

Registrations processed for spring semester 2019: 158

Enrolled: 156 (Note 2 registrants were presenters who did not enroll in any class)

Registrations processed for spring semester 2018:149

Lottery was held for A1 Gender Fluidity class and 3 members placed in second choice class. Class A5 Supreme Court was cancelled due to low enrollment and members placed in second choice class. I notified 6 Supreme Court members involved via email about the cancellation of the A5 class.

Both B2 Writing and B3 Canvas Painting presenters agreed to go slightly over their class limit so we did not have to hold a lottery for either of those.

See attached Working Data sheet (on page 7) for detailed breakdown of classes and locations. AV coordinator Rich Davis gave me optimum rooms for AV setups and they are incorporated into the room assignments. Note that we will be using the Room 4 side of the lunch room for both B2 Writing (no set up) and C3 Kung Fu (must take down tables after lunch.) We will pull the dividers closed for each. Lee Gable has appointed class managers for all classes except one and they are also listed. I will be meeting with new Program Support Coordinator Susan Krompfer next week regarding room setups.

Email acknowledgements of registration receipt were sent to all members. Some members mentioned they did not see the email acknowledgement. I reviewed all the people who said they did

not receive the acknowledgement and the only common thread was for the 8 members who have a Hotmail email account. Other than that, there was no date sent, type of email account or other pattern. I verified that many other people on the same date with the same type of email account received their emails so this remains a mystery. I recommended to each person that they put our email addresses in the email contact list.

All registration lists and attendance lists were distributed electronically to president, Membership AV and Class Manager coordinators.

Attendance lists were given to Roberta Gavner to copy for class manager clipboards.

Attendance lists were sent to each presenter via email along with information on my sending announcements and required readings via class emails. I have sent two class notices with required book purchase information.

Confirmation letter stated we will take drop-only requests via email. No one has contacted me yet. If openings in limited classes occur, persons on wait list will be contacted prior to start of classes.

Registration table will be set up in the foyer on April 3 and April 10 from 8:45-9:15, 10:45-11:00, and 12:30-12:45 for add/drop.

After the emails inviting members to register for the bonus courses are sent. I will organize and acknowledge the email registrations using a new email address events@lifespring@gmail.com. The class lists will be turned over to the organizer for each class by April 14.

****For Working Data see page 7**

STANDING COMMITTEES

CURRICULUM:

The Curriculum Committee has set and approved 13 courses for Fall 2019:

1. Mediation. Barbara Schofield
2. What does it mean to be a Liberal? Norman Bowie
3. W.H.Auden. Rosemary Dean
4. A Look at China Past and Present Gary Bischoff, Patrick Corcoran
5. Scandinavia Ernst Schoen-Rene

6. With Liberty and Justice for All – Myth or Reality? Donn Avalone
7. Introduction to French Lynn Gore
8. Women in the Bible Jouette Bassler
9. Healthy You Multi Presenter
10. Just for Fun Multi Presenter
11. Catskill Mountain Keepers Multi Presenter
12. Short Stories Susan Greenstein
13. Artificial Intelligence John Bassler

We are currently working on filling the last two slots and will begin scheduling the courses at our next meeting on March 19.

We are all looking around for a good science course.

We have ironed out the details for the bonus courses for the upcoming Spring semester.

Eleanor Siegel and Juliette Eisenson are now active members of the committee.

Mary Hall & Diane McDowal Curriculum Committee co-chairs

Board Reports: **Winter Presentations**

Ably assisted and supported by Mary Zeeh, Marvelene Beach, Fran Jacobson, Kathy Mellert, with Rich Davis on AV, we have completed the Winter Presentations for the 2018/19 season!!!! With the appearance of new upholstered chairs (80) in the Library Community Room, it became prudent, wise, and most helpful to get assistance with setting up and cleaning up. A Library volunteer named Kaih Fuller has performed that task for the February and March Presentations. He is efficient, pleasant, careful, and does a great job—earning his \$20 tip! Our attendance for each of the presentations was between 70 and 80. Most people who registered showed up and seemed to enjoy both the morning out with Lifespring friends and the programs.

This year we invited people on “the Interest List” to attend the February and March presentations. Several did.

In addition, Lifespring members were allowed to bring a guest and we had 6 or 8 guests for each talk.

Connie Cuttle produced lovely flyers for each of the events and Susan Poretz sent out the emailed invitations to our members, presenters (2018-19), and to people on the interest list.

Our presenters have all been very easy to work with and very responsive. They supported our Lifetime Learning Community for sure!!

Here’s a list of the 2018/19 Winter Presentations:

- | | | |
|------------------|--------------------|---|
| December 5, 2018 | Ellie Charwat: | Prohibition in the Hudson Valley: Along the Bootleg Trail |
| January 9, 2019 | Linda Weintraub: | ART what Thou EAT: CHANGING FOODWAYS and INNOVATIVE ART |
| February 6, 2019 | Leslie Surprenant: | Anne LaBastille: Woodswoman, Ecologist, Author, Friend |
| March 6, 2019 | Ronald Knapp: | Chinese Houses: The Architectural Heritage of a Nation |

Susan Davis, Winter Presentation Coordinator for the CC.

EVENTS:

1. Nathan Brenowitz wants his band to be the entertainment for the Annual Meeting. The problem is that some members of his band are still in Florida. He needs until March 22 to give us a definitive answer. He believes they will be receptive to the offer, but he just wants to be sure.
2. I will manage the “Leonard Bernstein at 100” class on April 17 and 24. I am hoping one of my Events Committee members will assist me. I’m waiting for confirmation on that.

Colleen Greco

MEMBERSHIP:

We have one new addition to our Membership team, Joanne McDonnell who lives in Poughkeepsie and has been a LS member for two years. In addition to Joan, Mary Zeeh, Greta Hutton, Mary Felton, Jean Fitzpatrick and Esther Rosenfeld will all continue to help out as needed. We will be setting our schedule for Welcome table coverage within the next couple of weeks.

I am proposing that our spring semester general membership lunch-time chat be held during the 4th week of Lifespring...May 8th. We can work out details as we get into April.

It would be terrific if members of the LS board will make a real effort to get to know Lifespring members. Striking up a conversation with someone about what they find most interesting about Lifespring and what ideas they might have for Lifespring going forward could be a lovely way to take the pulse of our community and to better understand our members and their LS experience. I’d be happy to keep a list if you’d like to share any comments or concerns that you uncover!

Susan Davis, Membership Coordinator

PROGRAM SUPPORT:

PR/OUTREACH:

SERVICES:

I have nothing new to report!

Marjory

AD HOC COMMITTEES

AV:

Here are highlights for the AV team's work this past month:

- I sent out emails to each of our presenters for the upcoming semester asking for their AV requirements and have heard back from them all, and built the plan for each of the 8 classes we will provide equipment to.
- The plan calls for AV equipment in 3 period A courses, 1 period B, and 4 period C.
- I'll assemble the shoeboxes of cables and accessories for each room in the next week or so
- We'll use three primary rooms for AV - Rooms 5 and 6 and the Social Hall, which will all have projector, screen, loudspeakers, etc. and they'll be fairly flexible to accommodate both Lifespring and presenter laptops of varying types.
- We'll have an AV team planning / education session at Town hall on 3/27..
- And we plan move our equipment from Town Hall to WJC on 3/28

So we should be all set for opening day on 4/3/19!

Rich Davis

CLASS MANAGERS:

I have class managers for every class but 2. Hopefully by tonite I will have every class covered.

I have reserved the conference room at the Town Hall for an orientation update. The date is March 18 at 10 am. The make up date is March 21. The class managers will receive their clip boards with assignments and pertinent information on that day.

I have made arrangements with Roberta Gavner to coordinate the copying of the packets for you the clipboard
I hope I have covered everything.

Lee Gable

PUBLICATIONS:

Lifespring newsletter, *News & Views*

In process – aiming for online publication in the second week of the spring semester

Fall Catalog

All final presenter forms are due in by mid March to Mary Porter Hall. (At this point, I believe that Jouette will coordinate with Mary P to share the method that she used to organize and send me the blurbs and bios.) Blurbs and bios are due to me by the first week in April. Then the regular process begins.

Flyers

All Winter Presentation flyers were completed. There are no flyers I know of in the “chute” at the moment. Will a flyer be needed for the Annual Meeting? Let me know.

We continue to be grateful to Connie Cuttle for the production of these flyers for Lifespring.

Website

Website redevelopment is moving along and is on target to go online well before the spring semester begins. Anna Landewe has confirmed that there can/will be a “secret place on the website for Board of Director and other sensitive material documents, only available to those who know how to access. She also notes that it can be password protected, and **I would suggest that it be made password protected, and that the password be changed each time the board members change to insure confidentiality.** Susan P is providing the documents to Anna.

Also, David Cartmel continues as our webmaster, and now Rich Davis has agreed to be a back-up webmaster for David. They will both receive “training” from Anna Landewe in the next couple of weeks. (Susan Davis, Harvey Greenstein, and I will probably sit in on the training as well.)



Not seen yet but any day now!

3/7/2019

Lifespring Working Data
Spring 2019

Course	Course Name	Presenter	Class Coord	Class Manager	Enroll	Room #	Limit
A1	Gender Fluidity	Alice Radosh	Diane McDowell	Karen Abramson Connie Catalimotto, Jacki Moriarty	25	5	25
A2	Opera as Politics IV	Chuck Mishaan	Susan Greenstein		52	Social	
A3	Wonderings and Wanderings in Weather	Marty Klein	Susan Puretz	Diane McDowell	33	6	
A4	Conversations.. A Discussion Group	Sam Magarelli	Susan Puretz	Bety Schoen-Rene	9	1	14
A5	Be It Resolved:Supreme Court Basics	Bob Greenwood	Susan Puretz		CANCELLED		25
	SUBTOTAL				119		
B1	Women and Wage Inequality	Mary Nevins	Mary Nevins	Carole Sayle	16	5	20
B2	The Places We Come From, The Stories We Tell	Bette Ann Moskowitz	Mary Porter Hall	Ernst Schoen-Rene	14	Lunch	12
B3	One Stroke Canvas Painting	Peg Nau and Jeanne Sutton	Jouette Bassler	Dolores LaChance Regina Packard, Gayle Schumacher	16	2 Sanct.	15
B4	Origins and History of Zionism	Rabbi Jonathan Kliger	Susan Puretz		66		
B5	Best American Short Stories 2017	Susan Greenstein	Susan Greenstein	Karren Trent	19	1	26
	SUBTOTAL				131		
C1	Broadway Bach the Berkshires and Beyond	Johannes Goebel, Tristan Wilson, David Segal, Peter Bogyo, Otts Monderloh	Mary Porter Hall	Hildegard Pleva, Karen Reynolds	37	6	
C2	Lost Industries of Ulster County	Marilou Abramshe	Susan Davis	Kathy Carroll, Greta Hutton (38	Social	
C3	Introduction to Kung Fu	Eric Brugnoni	Susan Puretz	Roberta Gavner	11	Lunch	12
C4	Economic Issues: Two Points of View	Andy Weintraub and Laura Ebert	Susan Puretz	Barbara Kalleberg, Laurie Silver	14	5	
C5	Emily Dickinson: Pugilist and Poet	Anne Richey	Jouette Bassler		17	1	
	SUBTOTAL				117		
		TOTAL MEMBERS ENROLLED*	156	Number enrolled 1 class		27	
		TOTAL FALL MEMBERS	189	Number enrolled 2 classes		47	
		PERCENT ENROLLED	82.5%	Number enrolled 3 classes		82	
	Copies to Lee Gable CL MGR, Laura REG, Mary Hall CC, Susan P Pres, Susan D Mbr, Rich Davis AV, Peg Nau Asst Reg, LeeAnne Thornton Liaison						
	* 158 counting eligible presenter and jumpstarter who did not enroll in the fall for membership						

