

**BOARD OF DIRECTORS  
AGENDA for August 11, 2020**

**A. Minutes:** Approval of:

1. Minutes of July 14, 2020

**Format for the meeting will be changed. We will skip most of the Reports and focus on specific Old and New Business items.**

**B. President's Report and General Updates:**

1. Any Updates
2. Board Appointments 2020-2021

**C. Board Reports: Questions and/or Actions on Board Reports (see NOTE\*)**

**D. Old Business**

1. Gift(s) Status
2. Death notices (See July Minutes for info)
3. July 29<sup>th</sup> presentation

**E. New Business**

1. New Members: How/when/if??
2. WJC status
3. General discussion

**F. NEXT MEETING:**

September 8, 2020 by Zoom! Is this date a problem –it is the 2<sup>nd</sup> Tuesday??

**\*Note:** Reports (All listed below will be handled only by special request –i.e., if there is a question about a particular report)

**1. SEC Chair Report**

**2. Treasurer's Report**

**3. Report from Registrar**

**4. Reports from Committee Coordinators**

Curriculum Committee

Events & Services

Committee

Membership

Committee Program

Support Committee

**5. Reports from Ad Hoc Committee Coordinators**

Class Managers AV

Publications

Online Task Force

**6. Report from Moving Forward Committee**

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Meeting called to order at: 9:35 a.m. with Susan P welcoming all to the first Board Meeting of the 2020-21 year.

**Present:**

Susan Poretz, President  
Natalee Rosenstein, Vice President  
Maureen Bybee, Secretary  
Peg Nau, Treasurer  
Laura Phillips, Registrar  
Colleen Greco, Events and Services Co- Coordinator  
Susan Davis, Membership Coordinator  
Susan Krompiew, Program Support Coordinator  
Norman Bowie, Member-at-Large  
Maureen Huben, Member-at-large and Events and Services Co-Coordinator  
Diane McDowell, Member-at-Large and Curriculum Co-Coordinator  
Lee Gable, Class Managers Coordinator  
Rich Davis, A/V Coordinator  
Leslie Suprenant, Member-at-Large

- A. Approval of Minutes for July 14, 2020
  - a. **Motion to approve** by Laura Phillips second by Susan Davis
  - b. Correction of name from Susan K to Susan G on page 3 of the draft minutes in the President's report was requested and accepted.
  - c. **Motion to approve with correction accepted unanimously.**
- B. President's Report and General Updates:
  - a. Saugerties Library has a new director whose appointment has not yet been announced. Susan P will begin contacting her after her appointment in August regarding Lifespring's donation for the purchase of the hearing loop equipment.  
We created a new Gmail account called "archives" as a place to save important email notifications to members or others. This may act as a resource for future reference.
  - b. Susan P is seeking clarity on the terms of office for committee leadership appointments. She requested a motion to serve this purpose. After some discussion and a pause for drafting of the motion, Laura made the following motion and it was seconded by Colleen:

**MOTION** that the two year terms of office of all standing committee coordinators, the registrar, and the fifth member of the executive committee, expire on July 31 of odd numbered years. The president shall then appoint or reappoint members to these positions for two year terms, as listed in the bylaws. Should a vacancy occur before their two year

term expires, the president will appoint a member to fill the remainder of the two year term which shall expire on July 31 of odd number years.

Discussion: This particularly affects Susan K, Maureen H. and Diane who will have their terms end on July 31, 2021. Susan K, Maureen H and Diane have agreed to the change of their term of office.

**Motion approved unanimously.**

**Motion** by Natalee with second by Maureen H that following approval of the previous motion, it is confirmed that current terms of office for Maureen Huben, Susan Krompiew and Diane McDonnell as coordinators of standing committees will end on July 31<sup>st</sup>, 2021.

C. Board Reports: Questions and/or Actions on Board Reports

Susan P. requests special attention to Natalee's request from the Moving Forward Committee that Board Members send specific concerns and ideas before the August 24 to Natalee. Natalee asked that we especially look at how to involve more of our membership and are there ways that Standing and Ad Hoc Committees can adapt to our new reality. Committee Coordinators are invited to submit ideas to Natalee.

Note: Reports listed below will be handled only by special request –i.e., if there is a question or concern about a particular report.

- a. SEC Chair Report – attached
- b. Treasurer's Report - attached
- c. Report from Registrar - attached
- d. Reports from Committee Coordinators
  - i. Curriculum Committee – Attached
  - ii. Events & Services Committee – no report
  - iii. Membership Committee - statement attached
  - iv. Program Support Committee – statement attached
- e. Reports from Ad Hoc Committee Coordinators
  - i. AV – no report
  - ii. Class Managers – no report
  - iii. Publications - attached
  - iv. Online Task Force – included in Registrar's report
- f. Report from Moving Forward Committee - attached

D. Old Business

- a. Gift(s) Status – Peg reports that now that Town Hall is open again, she will contact Greg Chorvas regarding when and where for pizza party for Town workers. Peg expects all gifts to be distributed by end of the month.
- b. Susan P. announced Gil Hales, husband of Mary Lou Hales, has died. Condolences will be sent to Mary Lou from the Board. Susan P. opened the floor for discussion of whether and/or how to notify members of deaths of members and spouses. Discussion followed with suggestions to acknowledge in the Newsletter as well as in an annual tribute posting at the Annual Meeting. A concern for who would contact the family for permission to publish was raised. The question of whether to include only current members or also past members was also raised. Natalee noted the difference between a memoriam perspective and an announcement perspective. Discussion and recommendation was deferred to the Moving Forward Committee

E. New Business

- a. Susan P noted the importance of decisions about continuing and new membership. Susan Davis opened a discussion of concerns about membership and in particular new members. Susan D. hopes that some direction will come from deliberations by Moving Forward Committee. Some LLI's separate applying for membership from registration for classes. Diane M asked whether current members would be able to register for winter presentations. Issues around Curriculum Committee decisions and finances were raised. A suggestion for continuing an extension of membership for current members until the end of the spring semester while admitting new members in the spring was made. The sense of the discussion was that new members are desirable although many questions remain for further consideration by this body and the Moving Forward Committee.
- b. Susan P noted that letters were sent to WJC and Fred Costello that we will not be meeting in person at the WJC in the fall. We donated to the WJC when we cancelled our spring 2020 semester as a demonstration of good faith. Susan P.'s sense is that WJC will not be open for their services and school in the fall.
- c. General discussion
  - i. Susan P. gave kudos to the Online Task Force once again for the quality of the July 29th presentation. Laura thanked Susan P and then asked for feedback about process of the presentation including socialization periods, technical challenges for members joining. Online Task force is seeking and recommending tech help during presentations. Norm discussed his experience as a presenter on Zoom during a recent large business conference. Natalee mentioned that end of meeting private chat was not as

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successful as hoped and that she had a recent experience with a Zoom meeting being hacked. Diane had also had an experience with scammers in a Zoom meeting. Laura confirmed the online task force's concern with security. Task force is requesting help for Laura with responsibility for messages to students and distribution of instructor's materials. Taskforce will be sending out another call for volunteers as cohosts. Natalee suggested that call for volunteers include specific commitments and obligations. Natalie and Susan P. inform the Board of specific ways members can help. Susan D reminded us that many of our members will be looking for more interactive and intimate classes as we go forward. Laura has set up two additional Lifespring zoom account so that each class will be scheduled and organized via a separate account which allows and limits the Zoom host's access only to e-mails of those class members.

**Motion** by Natalee and second by Colleen to allow Ann Miller to have access to members e-mail.

**Motion approved unanimously.**

F. Meeting adjourned at 11:18 a.m.

G. NEXT MEETING: September 8, 2020 by Zoom!

## Reports for August 11, 2020 Board Meeting

### **PRESIDENT:**

#### **President's Report for August 11, 2020 Zoom Board Meeting:**

Once again, to save time so that at this upcoming Zoom meeting we can have discussions about some important issues, I herewith submit my President's report as a written update to my activity since our July 14, 2020 Board Meeting.

To repeat the "complaint/whine" that I mentioned in my July report ..... "While I have been busy with lots of Lifespring stuff, I feel like I have NOT been carrying the main ball –which is kind of disorienting!! The main action has happened with the Task Force, ably led by Laura. I thank her and her team (Maureen, Rich, Anne, Mary, and consultant Bill Tuel). The CC was instrumental in making the decisions re: Marilou.

An update is as follows:

- a. Re: the July 29<sup>th</sup> Lifespring presentation on Kingston Trolley/Bus History by Marilou Abramshe. It went off without a hitch!!!!

This was due solely to the efforts of our Ad Hoc Task Force on On-Line Learning chaired by Laura Phillips. Again to repeat a fact, you have no idea of the amount of preparation time for the presentation that was put in by the members of the Ad Hoc Task Force. It is because of their attention to details (plus closely working with Marilou including a complete rehearsal plus several private tutorials) that produced the polished finished product. Kudos on our first venture into an on-line learning lecture – a wonderful follow-up to our Annual Meeting on-line!

2. I have sent another email to Library Director Evelyn Rogers about the Lifespring donation of funds to pay for the purchase of sound equipment for the hearing impaired. She has not answered that email!!!!

3. I will be making official the appointment/reappointment of all coordinators (standing committees and ad hoc committees.

Susan Puretz



**REGISTRAR:**

Registration and On-line Taskforce Report for Lifespring Board Meeting August 11, 2020

81 members registered for the July 29 class with Marilou Abramshe I can't tell how many actually watched – I can only track log-ons to Zoom 68. I know there were cases where partners ended up sharing a log on and watching together so there were actually more watching. Maureen Bybee worked with Marilou prior to the class, helping her with new Zoom skills and practicing her presentation with her. The day of the class, Maureen Bybee gave Zoom instructions, Anne Miller handled the questions from the participants and Susan Davis introduced the speaker. We had a ½ hour period at the end for people who wanted to chat privately, but it appears that all but about 10 people left almost immediately. It is also possible that they just forgot to log out.

We held 4 How-to Zoom classes (2 for iPad and 2 for computer) in the week prior to the class. 41 members signed up and 30 attended. Carolyn Siewers, Rich Davis, Bill Tuel and Anne Miller did the Zoom instruction.

I have drafted an online Google registration form for the fall classes. There will also be an email link in the form to the Lifespring taskforce Gmail address, which can be initiated without submitting the form.

The taskforce will be contacting the presenters for the four fall semester classes to discuss their Zoom needs. We still need more taskforce members to assist during each class session.

Laura Phillips

**STANDING COMMITTEES**

***CURRICULUM:***

*The July 29 on-line Zoom class on Omnibuses and Trolleys was well received.*

Course descriptions for the four Fall on-line courses have been received and reviewed by the Committee. These are now being inserted in the on-line Fall Catalog, which should be completed August 22. Once the on-line catalog is sent to the membership, a Google registration form will be e-mailed the following day with a deadline for return of September 15. Additional Zoom training will be offered prior to the start of classes on September 30.

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Courses will be held on Wednesdays for 6 weeks as follows:

9:30 a.m.	Ecological Exploration with Leslie Surprenant
	Opera as Politics with Chuck Mishaan
11:30 a.m.	Dealing with Medical Care with Carolyn Siewers and Norm Bowie
	World Events Through the Eyes of Photojournalism with Gary Miller

Winter Presentations will likely be offered on-line, but the exact format has not been decided. The Spring 2021 semester was also discussed, but the decision on in-person vs. on-line (or a mix of the two) will not be finalized until a later date.

Registration for the Fall 2020 courses and 2020/2021 Winter presentations will be offered to Fall 2019 presenters, and individuals originally scheduled to present at the Spring and Fall 2020 semesters.

Diane McDowell  
Mary Porter Hall  
Co-coordinators

**EVENTS and SERVICES:**

Colleen and Maureen  
Co-coordinators

**MEMBERSHIP:**

There is no "membership report" except to say that we are all committed to the importance of keeping our members updated and engaged.  
Susan Davis

**PROGRAM SUPPORT:**

Nothing new to report! However, I am hoping that I'll eventually be able to actually carry this role out in reality!

Susan K

**AD HOC COMMITTEES**

**AV:**

Rich Davis

**CLASS MANAGERS:**

Lee Gable

## **PUBLICATIONS COORDINATOR:**

### **Lifespring newsletter, *News & Views***

I am planning on a fall newsletter. Haven't begun yet, but will be starting soon.

### **Fall Catalog**

The online only catalog has been drafted, and Susan D, Susan P, Laura Phillips, and Natalee Rosenstein have all made edits, and it has been sent off to Anna Landewe for design and layout.

The deadline to have it emailed to members and put up on our website is August 22<sup>nd</sup>.

### **Flyers**

Nothing to report

### **Website**

David Cartmell continues to keep the website updated with direction from Susan Davis.



Susan Greenstein

## **MOVING FORWARD:**

The Moving Forward Committee has not met but we do have a meeting scheduled for August 24. A September Board report will follow.

The Moving Forward Committee will be meeting via Zoom on Monday, August 24th at 10AM. We will be discussing several things all related to how Lifespring as an organization can and should proceed in this challenging time. We will, of course, issue a full report to the Board after that meeting. However, in preparation for the meeting the

MFC requests that any Board members who have specific items or areas that they would like the committee to discuss email your suggestions to me, Natalee Rosenstein, prior to the meeting. In addition, one area we will be discussing is how to involve greater numbers of our members during this period and, specifically, are there ways that the standing or ad hoc Committees can adjust to function even if we aren't meeting in person. To further that discussion if any Committee coordinators have ideas or suggestions please also email me before the August 24th meeting.

Thanking you in advance for taking the time to think about these important issues.  
For the Moving Forward Committee,  
Natalee Rosenstein

### **OTHER REPORTS**

#### **ONLINE TASKFORCE REPORT FOR LS BOARD MEETING AUGUST 11, 2020**

See comments in Registrar's Report above

#### **GIFT COMMITTEE:**

Peg Nau

#### **SEC (Senior Education Committee)**

The Town website and the Town Records have been updated to reflect the 2020-2021 Board. In addition, the members of the Senior Education Commission reviewed and accepted each month's LS BOD approved minutes and they were sent to Lisa Stanley, the Town Clerk, for filing in the Freedom of Information File at Town Hall.

Susan Davis

**The 2020-21 Lifespring Board of Directors**

President: Susan Puretz	August 1, 2020-July 31, 2022
Vice President: Natalee Rosenstein	August 1, 2019-July 31, 2021
Secretary: Maureen Bybee	August 1, 2020-July 31, 2022
Treasurer: Peg Nau	August 1, 2019-July 31, 2021
Registrar: Laura Phillips	
Member-at-Large: Norman Bowie	August 1, 2019-July 31, 2021
Member-at-Large: Diane McDowell	August 1, 2020-July 31, 2022
Member-at-large: Maureen Huben	August 1, 2020-July 31, 2022
Member-at-Large: Lucy Stagich	August 1, 2019-July 31, 2021
Member-at-Large: Leslie Surprenant	August 1, 2020-July 31, 2022

**STANDING COMMITTEES:**

Curriculum Co-Coordinator: **Mary Porter Hall**

Curriculum Co-Coordinator: **Diane McDowell**

Events & Services Co-Coordinator: **Colleen Greco**

Events & Services Co-Coordinator: **Maureen Huben**

Membership Coordinator: **Susan Davis**

Program Support Coordinator: **Susan Krompier**

The following AD Hoc Committees are not Board Positions but rather the Coordinators are volunteers who hold these appointed positions:

**Coordinators of Ad Hoc Committees:**

AV Coordinator: **Rich Davis**

Class Manager Coordinator: **Lee Gable**

Publications Coordinator: **Susan Greenstein**

Task Force for On-Line Learning: **Laura Phillips**