

**APPROVED MINUTES OF THE MEETING  
LIFESPING BOARD OF DIRECTORS  
4/12/2022**

**PRESENT**

Susan Poretz, President  
Natalee Rosenstein, Vice-President  
Maureen Bybee, Secretary  
Laura Phillips, Registrar & Task Force for Online Learning  
Connie Cuttle, Coordinator of Curriculum Committee  
Peg Nau, Treasurer (delayed arrival)  
Susan Krompfer, Program Support Coordinator  
Colleen Greco, Co-Coordinator of Events and Services  
Maureen Huben, Member-at-Large and Events & Services Co-Coordinator  
Lee Gable, Member-at-Large and Class Managers Coordinator  
Diane McDowell, Member-at-Large  
Anne Miller, Member-at-Large  
Leslie Surprenant, Member-at-Large  
Leeanne Thornton, Lifespring Member and Saugerties Town Board Liaison to the Senior Education Commission  
Susan Rafkind, LS Member

**ABSENT**

Susan Davis, Membership Coordinator

Susan P called this regularly scheduled electronic meeting of the Board of Directors to order at 9:31 a.m. Susan P began by welcoming our guest attendees. Susan P. reminded all present that the discussions of the day are to remain confidential among the board members.

A. Minutes:

- a. A **MOTION to approve** the minutes of March 8, 2022 was made by Diane with a second by Colleen. **MOTION was approved** unanimously without discussion.
- b. A **MOTION to approve** the minutes of the March 22, 2022 Special Meeting of the Board was made by Natalee with a second by Maureen H. **MOTION was accepted** unanimously without discussion.

B. President's Report and General Updates – Much of Susan P.'s report will be discussed under new business. Please also see attached report.

C. Old Business

- a. By-Laws Committee Report by Laura. See the attached report. Bylaws Committee will meet again to respond to a member's suggestion for a change in the Bylaws.
- b. Nominating Committee Report by Natalee. See the attached report. There were no nominations to the Board from the membership in response to the Nominating Committee's invitation. The Committee is presenting the following slate to the Board for approval:
  - Susan Puretz for President,
  - Maureen Bybee for Secretary
  - Diane McDowell for Member-at-Large
  - Leslie Surprenant for Member-at-Large and
  - Lydia Edelhaus for Member-at-LargeNatalee made a **MOTION to approve the slate** with a second by Laura. The **MOTION was accepted unanimously** with acknowledgement of the Committee's "job well done."

- c. Annual Meeting Update was given by Colleen. See attached report. James Ruff, a Gaelic harpist, will be the entertainment for the Annual Meeting. Colleen and Maureen H both found his music to be beautiful and very calming. The specific agenda for the meeting is still being planned.
  - i. Colleen with a 2<sup>nd</sup> by Susan K. made a **MOTION to approve James Ruff** as the entertainment for our annual meeting on Wednesday, May 22. **MOTION approved** unanimously without discussion.

- d. Presenter "Thank You" Committee's Report was given by Anne Miller. See attached report. The recommendations are that:

Fall term 4-6 week presenters receive a Letter of Appreciation, invitations to Winter events, and a complementary Lifespring membership for all courses and events that will begin with the next Lifespring Membership year, i.e., 8/1-7/31.

Spring term 4-6 week presenters will receive a Letter of Appreciation and a complementary Lifespring Membership for the following academic year (Fall, Mid-winter, and Spring).

All 1-3 week presenters who present during the winter season and the fall and/or spring semesters will receive a Letter of Appreciation and, if not already existing Lifespring members, some gracious encouragement to continue to engage with the Lifespring community through a standing invitation to register for any of the other presentations and events that are open to nonmembers during the

year. These presenters' names will be added to the LS Interest list so that they receive timely information for these open events, presentations and activities.

All other Lifespring presenters or group leaders (as in a nature walk guide) will receive a gracious and warm "thank you" email from either the course coordinator, the curriculum committee chair, or whomever was the primary contact.

- i. Peg Nau arrived.
- ii. Anne made a **MOTION** with a second by Colleen that as of this date, 4-12-2022, the Board accept and approve the parameters of the Presenters Gift Policy as outlined above. **MOTION APPROVED unanimously.**

D. New Business

a. Registration

- i. **MOTION** by Laura with a second by Connie to revoke the policy of enrollment by lottery for limited enrollment courses and move to first come first serve registration for limited enrollment classes beginning in the fall of 2022. Discussion was in support of the motion. **Motion approved** unanimously.
- ii. Laura also recommended that there be at least a two week period between the end of registration and the beginning of semester classes.
- iii. Laura and Peg have explored the possibility of accepting credit cards for membership fees and believe this would be desirable. Anna Landewe believes that she can make it happen through the website. Peg and Leanne Thornton and Fred Costello have informally discussed this. None of them sees a problem as long as it is cleared with Julie Dunn who is the Town Treasurer. There will be a cost of from \$1.75 to \$2.62 per transaction. Laura recommended that these costs be absorbed by Lifespring as a cost of doing business and for ease of processing the fees. Although our website host, Weebly, has a working relationship with Square for payments by credit card, there would be additional costs for Anna Landewe to set up the web gateway.

Following discussion of a motion by Laura with a second by Diane to accept credit card payments for membership fees, Laura amended her **MOTION** to the following: that Lifespring move to payment of membership fees by credit card with payment by credit card mandatory except by special request to the Treasurer. With no further discussion, **MOTION WAS APPROVED** unanimously.

- b. Facility for the Fall Report from Susan P.
- i. Susan P referred to the proposed survey included in her earlier e-mail (see attached President's report) to send to Lifespring members regarding their current attitudes toward in person and digital classes. **MOTION BY** Connie with 2<sup>nd</sup> by Anne that Susan P distribute the proposed survey. Following discussion, **MOTION APPROVED** by voice vote.
  - ii. Several members of the Space Sub-Committee met with and walked through the Lineman Institute with the owners of. The Lineman Institute is outside of the town of Saugerties. Natalee reported that the walk through revealed the Institute as a viable option. The Institute is in the midst of construction at the moment so using the space is not realistic for fall 2022. The owners would be interested in April 2023. The Institute could provide a separate wing, with an ADA compliant entrance, two small classrooms, one large classroom, and an additional large space that will be used as an events venue. There would be no kitchen. Storage is available. Owner, Nancy, will come up with a proposal to Lifespring. Laura shared photos of the spaces at the Lineman Institute.
  - iii. Additionally, Connie has learned that the Mt. Marion School will not have space available.
  - iv. Susan P. and Susan D. spoke with Leeanne Thornton and Fred Costello. Fred continues to be supportive of Lifespring's program. He and Leanne will assist in attempting to locate space. For locations outside of the Town limits, the question of insurance coverage remains unanswered. Many other questions remain for the Committee and Board to address as they continue their work. Leeanne offered to follow up with the Town Attorney on our behalf. By show of hands, the Board unanimously supported pursuit of options at the Lineman Institute.
  - v. **MOTION** by Natalee with a second by Susan K. that we hold any in person classes for the fall of 2022 at the WJC with authority for determination of which will be in-person classes by the Curriculum Committee. Following discussion, the **MOTION** was approved unanimously.
- c. Laura Moved to adjourn. Without discussion, the Motion was approved unanimously.

Maureen G. Bybee,  
Secretary

NEXT MEETING:  
May 10, 2022 (on zoom) at 9:30 am

**BOARD OF DIRECTORS**

**April 12, 2022**

**April 12, 2022**

**Unable to attend:**

**A. Minutes:      March 8, 2022 and March 22, 2022 - Special Meeting**

**B. President's Report and General Updates:**

NOTE: The format will be changed for **today's** meeting and some items from the Board Reports will be covered under New Business

**D. Old Business**

1. By-Laws Committee Report
2. Nominating Committee Report
3. Annual Meeting Update
4. Presenter "Thank You" Report

**E. New Business (Looking Forward)**

1. Registration (process and procedures)
2. Facility for the Fall

**NEXT MEETING:**

May 10, 2022 (on zoom) at 9:30 am

**REPORTS TO THE BOARD FOR  
April 12, 2022**

**PRESIDENT:**

Several things: First, I sent a letter to Presenters to implement the March Board Policy re Spring 2022 courses (see page 8)

And to move forward on the charge authorized at the March 22<sup>nd</sup> Special Board meeting, several of us have started “charting new territory regarding Lifespring’s future abode. This will be all revealed at the Board meeting on April 12<sup>th</sup> as we discuss whither Lifespring goest!!!!

In the meantime, I am in awe of the prodigious work of Laura and the Task Force as they burn the midnight oil to keep Lifespring afloat on Zoom.

I also must tell you that I am amazed (not sure why, given Lifespring’s track record) of the quality of the courses that I am attending this Spring semester and how a few of them have even challenged my preconceived notions.

Respectfully submitted by Susan Puretz, President (but not for life).

**E-MAIL FROM SUSAN P WITH PROPOSED MEMBERSHIP SURVEY FOR  
DISCUSSION at Board Meeting**

Dear Lifespring Members,

Although it is almost six months away, initial planning is already underway for the Fall 2022 semester. We understand that the trajectory of the pandemic is both fluid and unpredictable but your input is important because it provides us with guidance about how Lifespring can best meet the needs of our learning community

Please answer this very brief survey based on your current health concerns related to COVID.

Thank you.

**2022 Fall Planning Survey**

Please answer the questions below based on your current health concerns related to COVID.

Thank you.

1. Lifespring will continue to offer classes on Zoom. Will you register for Zoom classes for Fall 2022?

Yes  No

2. If we return to offering some in-person classes at the WJC in Fall 2022, would you register for, and attend, in-person learning?

Yes  No

3. Answer these two questions ONLY if you answered No to question 2.

A. Would you consider attending in-person classes if the following were in place?

Please check all items that apply to best addressing your concerns:

All presenters and participants must provide proof of two vaccinations prior to the start of the in-person classes.

All presenters and participants must provide proof of two vaccinations and a booster prior to the start of the in-person classes.

All presenters and participants must wear a mask at all times in the building.

Everyone must practice social distancing

B. Would you consider attending in-person classes for the Spring 2023 Semester?

Please use the space below to provide us with any comments, concerns or suggestions you may have.

**VICE PRESIDENT:**

No report  
Natalee Rosenstein

**TREASURER:**

See final page of these reports.  
Peg Nau

**REGISTRAR and On-line Task Force Report:**

The registration for the Spring Semester 2022 was as follows:

126 total, including 2 presenters who took advantage of our offer of complimentary classes. (Includes drop/adds through Monday, 4/4/22)

		<b>REGISTERED</b>	<b>LIMIT IF ANY</b>
A1	Doo Wop	39	
A2	AI	17	Limit 25
A3	Opera	29	
B1	Diversity	17	Limit 45
B2	Philosophy	28	
B3	Zentangle	12	Limit 15
C1	Economics	27	
D1	Roosevelt	56	
D2	Arts	44	
E1	Spring Rambles	24	Limit 20
E2	Thorn Preserve May 13	33	Limit 15
E2	Thorn Preserve June 9	28	Limit 15

A lottery was held for the three outdoor courses and those who lost were notified that they had been placed on a waiting list.

**TASKFORCE:**

The taskforce is running 9 Zoom classes this semester. The first class day was a bit hectic since one of the presenters was stranded in South Carolina without his notes, but the class was held as planned.

Laura Phillips

## **STANDING COMMITTEES**

### **CURRICULUM:**

To date the Curriculum Committee has in place two confirmed outdoor courses to begin September 1st and another that is in the process of being confirmed. In addition, we have an additional 8 courses on tap, two of which must be in person. Of the remaining courses, two must be on Zoom and the others can be either offered in-person or on Zoom. The April 5 Curriculum Committee meeting was canceled as it awaits further space updates about the Fall semester.

Connie Cuttle

### **EVENTS and Services nee EVENTS and HOSPITALITY:**

Nothing new from me.

Maureen H.

Events Report for April 12, 2022:

Thank you to Phyllis Clark for her help in securing James Ruff, a Gaelic harpist, as the entertainment for the Annual Meeting. The next step is for me to contact him to discuss a plan for his presentation on May 25th. I will also be contacting Laura P. to discuss a schedule for the Task Force to work with Mr. Ruff in preparation for his presentation during the Annual Meeting.

Colleen Greco

### **MEMBERSHIP:**

Membership Report:

Very little to report on the topic of Membership as we did not accept any new members for the Spring '22 term. We are beginning to think about a time-line for creating and releasing a catalog for the Fall'22 semester. The processes of renewing a membership or becoming a new member will coincide with the publication of the catalog, as usual. Figuring out how best to give our members the option of either an in-person or a Zoom Lifespring experience —or both, is something that is evolving as we study all of the options. *Your thoughts and opinions are always welcome!!!!*

Susan Davis,

Membership Coordinator

**PROGRAM SUPPORT:**

No report  
Susan Krompier

**MEMBERS AT LARGE:**

Served on Nominations committee and Presenter Awards Policy and Diversity Equity and Inclusion ad hoc committees.

Leslie Surprenant

***AD HOC COMMITTEES***

**AV**

I have nothing to report.

Rich Davis

**CLASS MANAGERS:**

I have nothing to report.

Lee Gable

**PUBLICATIONS COORDINATOR:**

**Spring Course Catalog**

A recent error in Phillip X Levine's session title was corrected in the online version.

**Lifespring newsletter, News & Views**

Still working on it.

**Flyers**

No flyers at this time.

**Website**

By Laws were added to the Structure section of the website. Photo on opening page was changed from a winter scene to one more floral.

Happy Easter, Happy Passover,  
Happy Ramadan, Happy Spring!  
From Susan Greenstein



## **OTHER REPORTS**

### **Moving Forward:**

No report

Natalee Rosenstein, Vice President and chair of  
the Moving Forward Committee

### **SEC (Senior Education Committee)**

No report

Susan Davis, SEC Chair  
March 8, 2022

### **Nominating Committee Report**

The Nominating Committee is pleased to report that we have a complete slate of officers and Members at Large to present to the membership. There were no responses to our email inviting members to nominate themselves or other members for any of the positions up for election. After discussion, we decided to ask Lydia Edelhaus to run for the vacant MAL position. Lydia is currently a member of the Curriculum Committee and is also presenting a philosophy course. Fortunately, Lydia accepted our invitation to run.

Therefore, the slate for officers and MAL positions for the Board to consider and, if approved, to send to the membership is as follows: President-Susan Poretz Secretary-Maureen Bybee MAL-Diane McDowell MAL-Leslie Surprenant MAL-Lydia Edelhaus

Once the slate is approved by the Board I will ask for a brief Lifespring bio from each candidate and work with Laura to prepare the Google ballot. An email will be sent prior to the ballot to the membership informing them of the approved slate, to look for the ballot as well as the fact that they will still be able to write in other candidates.

Respectfully submitted by Natalee Rosenstein for the Nominating Committee

### The “Gifts for Presenters” Committee Recommendations:

3/10/22. Laura, Susan D., Leslie and Anne met to determine future presenter “Gift” policies. All agreed the policies had to be

Easy to administer (for record and list keeping)

Fair to the presenters

Reflective of our hope that Presenters might become part of the Lifespring community going forward.

After much constructive discussion, and with feedback from the Curriculum Committee, this is our recommended policy to begin with the Fall 2022 – Spring 2023 year.

#### Summary

**4-6 week presenters** in any Lifespring academic year, whether they present in the Fall or Spring, will receive a Letter of Appreciation and get a complementary full year Lifespring membership for the following academic year.

**All other Lifespring presenters or group leaders** (as in a nature walk) will receive a gracious and warm “thank you” email from either the course coordinator, the curriculum committee chair, or whomever was the primary contact and is designated to take on this pleasant task.

#### Specifics

In appreciation of their service to Lifespring, presenters will be awarded the following:

**Fall term 4-6 week presenters** will receive a Letter of Appreciation, invitations to Winter events, and a complementary Lifespring membership for all courses and events that will begin with the next Lifespring Membership year, i.e., 8/1-7/31. The registrar will be given the email address for each presenter when the letter of appreciation is sent at the end of the semester or earlier. Spring term 4-6 week presenters will receive a Letter of Appreciation and a complementary Lifespring Membership for the following academic year (Fall, Mid-winter, and Spring). The registrar will be given the email address for each presenter when the letter of appreciation is sent at the end of the semester or earlier.

**All 1-3 week presenters** who present during the winter season and the fall and/or spring semesters will receive a Letter of Appreciation and, if not already existing LifeSpring members, some gracious encouragement to continue to engage with the Lifespring community through a standing invitation to register for any of the other presentations and events that are open to nonmembers during the year. These

presenters' names will be added to the LS Interest list so that they receive timely information for these open events, presentations and activities.

[The CC Chair will send letters and comp offers to presenters, cosigned by the Membership Chair as it involves receipt of a membership in Lifespring.]

Anne Miller

## LETTER SENT TO PRESENTERS ON March 14, 2022

### Hello Lifespring Presenter,

To express our gratitude to you for being one of our Lifespring presenters during this challenging year, we cordially invite you to join us by enrolling in some of our Spring '22 semester classes. It is always difficult to find appropriate ways to say "thank you" to our presenters for the contributions they make to the Lifespring program. We hope that, if you are free, you will review our catalog and consider becoming a "student" for one or more of our unlimited enrollment courses this Spring.

We will be offering some diverse and dynamic courses via Zoom for the Spring semester which begins the week of April 4th and ends the week of May 16th, with classes on Monday and Wednesday mornings. There will be no classes the week of April 18th.

Dates, details, and registration information are all in the attached Course Catalog: Spring, 2022. ***The deadline to Register for the Spring semester is a firm Monday, March 28, 2022.*** Early registration is always helpful! Information on how to Register will be included in the attached Catalog. The catalog is also now posted on the website [www.lifespringsaugerties.com](http://www.lifespringsaugerties.com). There is no fee or membership required for you as a Lifespring Presenter if you wish to register for any of the unlimited enrollment classes for the Spring semester. The Spring semester is only open to current Lifespring members and you, our Presenters. There will be a place on the google registration form to indicate that you are a presenter with this benefit.

**IMPORTANT INFORMATION: There is no registration form included in the catalog. Once you have reviewed the catalog and made your course selections, you will need to use this link to access the google registration form: [CLICK HERE](#)**

If you have questions or difficulty with this process, please email the Registrar directly at: [registrar@lifespringsaugerties.com](mailto:registrar@lifespringsaugerties.com). The Registrar will have a list of

our Presenters who qualify for this “thank you” offer and will recognize your name and registration when it is received.

Thank you again for enabling Lifespring to continue as a vibrant and important organization as we spring into the future.

I hope to see you in class in April.

Susan Poretz, President

### **Report of the Lifespring Bylaws Committee**

Attached to this Board report is a copy of the letter that was sent to all Lifespring members on April 10, 2022 and a copy of the 2022 of the 2022 proposed Bylaws Changes previously approved by the Board for submission to the membership for a vote.

The Bylaws ballot will be sent to members about May 10, 2022

Laura Phillips, Chair

Maureen Bybee

Susan Davis

Diane McDowell

### **Bylaws Letter to Members**

April 10, 2022

Dear Lifespring Member,

Lifespring is required to review its Bylaws every three years. This is the year for review and the approval of any proposed changes. Attached are the changes proposed by the Bylaws Committee. These changes have been approved by the Lifespring Board and the Senior Education Commission of the Town of Saugerties. In order to be implemented, they now require approval by the Members of Lifespring. That’s you!

One of our goals was to adopt procedures that allow us to meet and to vote electronically. What was a necessity during COVID has become a valuable tool for conducting Lifespring business. In other cases, we have changed or updated previous bylaws to clarify procedures and the roles of the various officers and committees.

The attachment provides a side-by-side comparison of the existing bylaws and the proposed revisions. Please take time to read and consider the proposed changes. You also may see the text version of the existing May 2019 bylaws by

clicking on this link, [Existing Bylaws](#) or by going to the Lifespring website and clicking on Structure.

If you have a question, you may email our Bylaws Committee chairperson Laura Phillips at [lauraphillips4g@gmail.com](mailto:lauraphillips4g@gmail.com). You have 30 days to request a clarification or send comments to the Bylaws Committee before the membership vote, which will be held by electronic ballot. A 2/3 majority of those voting is required to adopt the bylaws changes.

Lifespring Members will be asked to vote on the election of Lifespring Board members and to adopt the 2022 Proposed Bylaws Revision on a combined ballot which will be emailed to all Lifespring Members by May 10, 2022. Please keep your eye out for it. We need your voice.

The results of the vote on bylaws revision and election of officers and members-at-large will be announced at the annual meeting on Zoom, on May 25, 2022. We urge you to vote and to attend the annual meeting, which will include entertainment and an update of our plans for the fall of 2022.

**SUMMARY OF PROPOSED CHANGES  
TO THE LIFESPRING BYLAWS  
March 16, 2022**

CURRENT	PROPOSED CHANGES
<p align="center"><b>LIFESPRING: SAUGERTIES ADULT LEARNING COMMUNITY BYLAWS</b> as Amended May 29, 2019</p>	<p align="center"><b>LIFESPRING : SAUGERTIES ADULT LEARNING COMMUNITY BYLAWS</b> as proposed by the 2022 Bylaws Committee and approved by the Board of Directors on March 15, 2022</p>
ARTICLE I – NAME	ARTICLE I – NAME
<p>The name of the organization shall be Lifespring: Saugerties Adult Learning Community (hereafter called Lifespring). Lifespring is an official Town of Saugerties community group with its principal offices at the Town Hall, 4 High Street, Saugerties, New York 12477. The Senior Education Commission created by Local Law 1, 2018, of the Town of Saugerties shall oversee the operation of Lifespring.</p>	<p align="center">NO CHANGE</p>
ARTICLE II – PURPOSE	ARTICLE II – PURPOSE
<p>Lifespring: Saugerties Adult Learning Community offers a broad range of noncredit courses as well as other educational activities. Lifespring’s goal is to provide diverse learning experiences, to foster opportunities to discuss ideas, and to support a lifelong love of learning.</p>	<p>Lifespring: Saugerties Adult Learning Community offers a broad range of noncredit courses and other educational opportunities that support a lifelong love of learning. Lifespring works to provide a welcoming and inclusive environment in which a diverse membership participates in varied learning experiences.</p>

CURRENT	PROPOSED CHANGES
ARTICLE III – MEMBERSHIP	ARTICLE III – MEMBERSHIP
<p><i>Section 1 – Nature of membership</i></p> <p>Membership in Lifespring shall be open to all adults who wish to join and participate in the activities of the organization. A member in Lifespring is any person who has been admitted for membership and has paid dues for the current membership year. Membership shall be renewable annually based upon payment of the annual dues.</p>	<p>NO CHANGE</p>
<p><i>Section 2 – Members’ rights</i></p> <p>Members shall have the right to vote at all general meetings, hold office, and participate in the activities of the organization.</p>	<p>NO CHANGE</p>
<p><i>Section 3 – Membership year</i></p> <p>The membership year shall be August 1 to July 3</p>	<p>NO CHANGE</p>
	<p><i>Section 4 – Voting</i></p> <p>Members shall elect officers and Members-at-Large of the Board of Directors annually. Officers and members-at-large shall be elected by a simple majority of those voting. Board members shall take office August 1 of each year. Voting may be conducted either in-person or electronically.</p>

<b>CURRENT</b>	<b>PROPOSED CHANGES</b>
<p><b>ART III continued</b></p> <p><i>Section 4 – Annual Membership Meeting</i></p> <p>The Annual Membership Meeting shall take place in the spring no later than one month after the end of the spring semester. The purpose of the Annual Membership Meeting shall be to: inform members of the status of the organization; present the financial report; elect officers and members-at-large of the Board of Directors; and amend bylaws as needed. Officers and members-at-large shall be elected by a simple majority of those present and eligible to vote. Board members shall take office August 1 of each year.</p>	<p><i>Section 5 – Annual Membership Meeting</i></p> <p>The Annual Membership Meeting shall take place either in person or electronically in the spring no later than one month after the end of the spring semester. The purpose of the Annual Membership Meeting shall be to inform members of the status of the organization, present the financial report to the membership, and to announce any amendments to the Bylaws and the results of the elections to the Board. The financial report, amendments to the bylaws and election results will be sent electronically to the membership after the annual meeting.</p>
<b>ARTICLE IV – GOVERNING BODY</b>	<b>ARTICLE IV – GOVERNING BODY</b>
<p><i>Section 1 – Board of Directors role</i></p> <p>The affairs of the organization shall be governed by a Board of Directors.</p>	<p>NO CHANGE</p>
<p><i>Section 2 – Board of Directors meetings</i></p> <p>The Board of Directors shall meet a minimum of nine times a year at times and places to be decided by the President. Members of the Board are expected to regularly attend scheduled meetings.</p>	<p><i>Section 2 – Board of Directors meetings</i></p> <p>The Board of Directors shall meet a minimum of nine times a year at times and places to be decided by the President either in person or electronically. Members of the Board are expected to regularly attend scheduled meetings. All Board Meetings are open to Members of Lifespring.</p>

CURRENT	PROPOSED CHANGES
<p><b>ARTICLE IV cont.</b></p> <p><i>Section 3 – Special meetings</i></p> <p>The President shall call special meetings of the Board as necessary or if requested by three Board members. Special meetings can be held in person or electronically. Notice of special meetings must be disseminated to Board members at least three days before the meeting date.</p>	<p>NO CHANGE</p>
<p><i>Section 4 – Quorum</i></p> <p>A quorum of one more than half of the voting Board members shall be present to conduct business.</p>	<p><i>Section 4 – Quorum</i></p> <p>A simple majority of voting Board Members shall be present to create a quorum for conducting business.</p>
<p><i>Section 5 – Conduct of business</i></p> <p>The Board shall conduct its business with a simple majority vote of those present and eligible to vote.</p>	<p>NO CHANGE</p>
<p><i>Section 6 Records</i></p> <p>Records of the organization, both electronic and paper, including but not limited to minutes, the policy manual, the coordinators handbook and catalogs shall be maintained. They shall be stored at Saugerties Town Hall.</p>	<p>NO CHANGE</p>

CURRENT	PROPOSED CHANGES
<p align="center"><b>ARTICLE V – BOARD OF DIRECTORS MEMBERSHIP</b></p>	<p align="center"><b>ARTICLE V – BOARD OF DIRECTORS MEMBERSHIP</b></p>
<p><i>Section 1 – Board of Directors Membership</i></p> <p>The Board of Directors shall consist of a maximum of 15 members of Lifespring. Those serving on the Board will be: four Officers: (President, Vice President, Secretary, and Treasurer), the Registrar, the Coordinators of the five Standing Committees, and five Members-at-Large. The immediate past president will serve <i>Ex-Officio</i>.</p>	<p><i>Section 1 – Board of Directors Membership</i></p> <p>The Board of Directors shall consist of 15 members of Lifespring. Those serving on the Board will be: four Officers: (President, Vice President, Secretary, and Treasurer), the Registrar, the Coordinators of the five Standing Committees, and five Members-at-Large. The immediate past president will serve as an advisor to the Board as a non-voting <i>Ex Officio</i> member.</p>
<p><i>Section 2 – Board of Directors selection process</i></p> <p>Officers and Members-at-Large shall be elected by members at the annual membership meeting as described in Article III section 4. The Committee Coordinators and the Registrar shall be appointed by the President with the approval of the Board of Directors.</p>	<p><i>Section 2 – Board of Directors selection process</i></p> <p>Officers and Members-at-Large shall be elected by members as described in Article III Section 4. The Committee Coordinators and the Registrar shall be appointed by the President with the approval of the Board of Directors.</p>
<p><i>Section 3 – Board member terms</i></p> <p>The term for all Board members, including Officers, Members-at-Large, and Committee Coordinators shall be two (2) years. The President, Secretary and three Members-at-Large shall be elected in even years, the Vice President, Treasurer and the other two Members-at-Large shall be elected in odd years.</p>	<p align="center">NO CHANGE</p>

CURRENT	PROPOSED CHANGES
<p><b>ARTICLE V cont.</b></p> <p><i>Section 4 – Term limits</i></p> <p>Officers shall be limited to three (3) successive terms. Members-at-Large shall be limited to two (2) successive terms. Coordinators of standing committees shall have no term limits as such but may be reappointed by the President every two (2) years.</p>	<p><i>Section 4 – Term limits</i></p> <p>Members-at-Large shall be limited to two (2) successive elected terms. Coordinators of standing committees shall have no term limits as such but may be reappointed by the President every two (2) years.</p>
	<p><i>Section 5 - Removal Of An Officer Or Member Of The Board</i></p> <p>Any officer or member of the Board, whether elected or appointed, may be removed for cause by a 3/4 vote of the Board at a scheduled meeting with a quorum present.</p>
<p><i>Section 6 – Vacancies</i></p> <p>Any vacancy that occurs shall be filled by the President who will appoint a member of the organization to serve the remainder of the term. The appointment will be made with the approval of the Board of Directors. If the Presidency becomes vacant, the Vice President will assume the office for the remainder of the President’s term.</p>	<p>NO CHANGE</p>

CURRENT	PROPOSED CHANGES
ARTICLE VI – OFFICERS	ARTICLE VI – OFFICERS
<p><i>Section 1 – President</i></p> <p>The President shall supervise the affairs and activities of the organization, including electronic communication, represent the organization to other organizations, preside at all Board meetings, appoint the Registrar, the fifth member of the Executive Committee, and Coordinators of Standing Committees (with the approval of the Board), and appoint <i>Ad Hoc</i> committees and task forces as needed. As needed, and at the President’s discretion, Co-Coordinators may be appointed to any of the Standing Committees. Only one of the Co-Coordinators will be appointed to serve on the Board of Directors. The President shall present a report on the organization’s activities at the Annual Meeting.</p>	<p><i>Section 1 – President</i></p> <p>The President shall supervise the affairs and activities of the organization, including electronic communication, represent the organization to or appoint a representative to other organizations, preside at all Board meetings, appoint the Registrar, the fifth member of the Executive Committee, and Coordinators of Standing Committees (with the approval of the Board), and appoint <i>Ad Hoc</i> committees and task forces as needed. The President shall present a report on the organization’s activities at the Annual Meeting.</p>
<p><i>Section 2 – Vice President</i></p> <p>The Vice President shall perform the President’s duties in case of absence, and carry out other duties as delegated by the President.</p>	<p>NO CHANGE</p>

CURRENT	PROPOSED CHANGES
<p><b>ARTICLE VI cont.</b></p> <p><i>Section 3 – Treasurer</i></p> <p>The Treasurer shall develop the annual budget and present it for approval to the Board. Additionally, the Treasurer will: monitor finances; arrange for collection of all monies and payment of expenses; report on the financial standing of the organization at each Board meeting; interface with the Town on financial matters; and present for approval a financial report and budget at the annual membership meeting.</p>	<p><i>Section 3 – Treasurer</i></p> <p>The Treasurer will: monitor finances; arrange for collection of all monies and payment of expenses; report on the financial standing of the organization at each Board meeting; interface with the Town on financial matters; and present a financial report at the annual membership meeting. The Treasurer shall serve as a member of the Budget Committee as described in Article VIII, Section 3.</p>
<p><i>Section 4 – Secretary</i></p> <p>The Secretary or another designated representative shall maintain the official records of the organization and record and distribute the minutes of all Board meetings, as well as prepare any correspondence as requested by the President. The Secretary shall arrange to notify the membership of the time, date, and agenda of the Annual Membership Meeting no less than one month prior to the annual meeting.</p>	<p style="text-align: center;"><i>NO CHANGE</i></p>
<p style="text-align: center;"><b>ARTICLE VII – REGISTRAR, MEMBERS-AT-LARGE, EXECUTIVE COMMITTEE and STANDING COMMITTEES</b></p>	<p style="text-align: center;"><b>ARTICLE VII – REGISTRAR, MEMBERS-AT-LARGE, EXECUTIVE COMMITTEE and STANDING COMMITTEES</b></p>
<p><i>Section 1 –Registrar</i></p> <p>The Registrar shall manage the enrollment process for courses and maintain a database of all members.</p>	<p style="text-align: center;">NO CHANGE</p>

CURRENT	PROPOSED CHANGES
<p><b>ARTICLE VII cont.</b></p> <p><i>Section 2 – Members-At-Large</i></p> <p>Members-At-Large shall represent membership interests to the Board as well as coordinate <i>Ad Hoc</i> committees when asked by the President, and shall assist on other committees and projects. A member of the Board “at large” has no specific duties unless assigned by the President, but has the same rights and responsibilities as other board members. Members-At-Large may have various responsibilities and projects - short or long-term - during their elected two-year term.</p>	<p><i>Section 2 – Members-At-Large</i></p> <p>Members-At-Large shall represent membership interests to the Board as well as coordinate <i>Ad Hoc</i> committees when asked by the President, and shall assist on other committees and projects. A member of the Board “at large” has the same rights and responsibilities as other board members to attend meetings of the Board, and to participate in the discussions and decisions of the Board. Members-At-Large may volunteer for or be appointed by the President to various responsibilities and projects - short or long-term - during their elected two-year term.</p>
<p><i>Section 3 - Executive Committee</i></p> <p>The Executive Committee will consist of the four (4) elected officers (President, Vice President, Secretary, and Treasurer) plus one additional Board member appointed by the President. The Executive Committee will meet in person or electronically on an as-needed basis.</p>	<p>NO CHANGE</p>
<p><i>Section 4 – Committees</i></p> <p>There shall be five (5) standing committees as follows: Curriculum Committee Events Committee Membership Committee Program Support Committee Services Committee</p>	<p><i>Section 4 – Committees</i></p> <p>There shall be five (5) standing committees as follows: Curriculum Committee Events Committee Membership Committee Program Support Committee Hospitality Committee</p>

CURRENT	PROPOSED CHANGES
<p><b>ARTICLE VII cont.</b></p> <p><i>Section 5 – Curriculum Committee</i></p> <p>The Curriculum Committee shall: develop new courses; recruit presenters; arrange class - schedules with the Registrar; and prepare course descriptions and presenter information for the catalog. They will communicate information to the Registrar and to other committees as necessary.</p>	<p>NO CHANGE</p>
<p><i>Section 6 – Events Committee</i></p> <p>The Events Committee shall plan and coordinate special occasions such as, but not limited to, the Annual Meeting.</p>	<p>NO CHANGE</p>
<p><i>Section 7 - Membership Committee</i></p> <p>The Membership Committee shall oversee the welcoming of new and returning members each semester and shall address the general satisfaction of the current members, responding to concerns and suggestions as appropriate. The tasks of this committee coordinator shall include working with the Registrar and the President on the admission process and with the Lifespring Board on policies and initiatives affecting the general membership.</p>	<p>NO CHANGE</p>

CURRENT	PROPOSED CHANGES
<p><b>ARTICLE VII cont.</b></p> <p><i>Section 8 – Program Support Committee</i></p> <p>The Program Support Committee shall be responsible for assigning and organizing classroom and hospitality space and seating and for providing nametags, signage and other materials necessary for operation of regular semester classes. The Coordinator shall work with the facility administrator and with other standing and <i>ad hoc</i> committees to determine how to best meet Lifespring support requirements for each semester.</p>	<p><i>Section 8 – Program Support Committee</i></p> <p>The Program Support Committee shall be responsible for management of the physical requirements of in-person classrooms. The Coordinator shall work with the Registrar and other standing and <i>ad hoc</i> committees to determine how to best meet Lifespring’s support requirements for each semester.</p>
<p><i>Section 9 - Services Committee</i></p> <p>The Services Committee shall provide refreshments for the two semesters; coordinate volunteers for hospitality; and assist with social functions as needed.</p>	<p><i>Section 9 - Hospitality Committee</i></p> <p>The Hospitality Committee shall oversee the provision of refreshments and coordinate volunteers for food service for in-person LS classes and social events. The Hospitality Committee may partner with the Events Committee to assist with social functions or events that are in addition to classes.</p>
<b>ARTICLE VIII – AD HOC COMMITTEES</b>	<b>ARTICLE VIII – AD HOC COMMITTEES</b>
<p><i>Section 1 – Committee Appointments</i></p> <p><i>Ad Hoc</i> Committees and their Coordinators shall be appointed by the President. Coordinators of <i>Ad Hoc</i> committees shall not be members of the Board unless they already serve on the Board. <i>Ad Hoc</i> Committee recommendations shall be presented to the Board and will be subject to Board approval. An example of a possible <i>Ad Hoc</i> Committee is the Nominating Committee.</p>	<p><i>Section 1 – Committee Appointments</i></p> <p><i>Ad Hoc</i> Committees and their Coordinators shall be appointed by the President. Coordinators of <i>Ad Hoc</i> committees shall not be members of the Board unless they already serve on the Board. <i>Ad Hoc</i> Committee recommendations shall be presented to the Board and will be subject to Board approval.</p>

CURRENT	PROPOSED CHANGES
<p><b>ARTICLE VIII cont.</b></p> <p><i>Section 2 – Nominating and Election Committee</i></p> <p>The President shall appoint a Nominating and Election Committee of at least three members with the approval of the Board. The Nominating and Election Committee shall select a slate of Officers and Members-at-Large for election at the Annual Membership Meeting. Said slate will be presented to the Board for their approval. The slate will be sent to the membership prior to the Annual Meeting. At the Annual Meeting the Nominating and Election Committee shall conduct the election.</p>	<p><i>Section 2 – Nominating and Election Committee</i></p> <p>The President shall appoint a Nominating and Election Committee of at least three members with the approval of the Board. The Nominating and Election Committee shall select a qualified slate of Officers and Members-at-Large and present the slate to the Board for approval. Nominations for Officers and Members-at-Large may be submitted by a Lifespring Member to the Nominating Committee and qualified nominees shall be included in the slate presented to the Board, provided that the person nominated agrees to stand for election. Additional names may be written-in on an election ballot, or nominated from the floor at an in-person meeting. Nominees will be voted on by the membership in accordance with Article III Section 4</p>
	<p><i>Section 3- Budget Committee</i></p> <p>The President shall appoint a Budget Committee of at least three members including the Treasurer with the approval of the Board. The Budget Committee in consultation with existing standing and <i>ad hoc</i> committees shall develop a budget for discussion and approval by the Board prior to May 31<sup>st</sup> each year. The Budget will be presented to the Membership annually.</p>

CURRENT	PROPOSED CHANGES
ARTICLE IX – FISCAL YEAR	ARTICLE IX – FISCAL YEAR
<p>The fiscal year shall be August 1 through July 31.</p>	<p>NO CHANGE</p>
ARTICLE X – PARLIAMENTARY AUTHORITY	ARTICLE X – PARLIAMENTARY AUTHORITY
<p><i>Roberts Rules of Order Revised</i> shall govern the organization in all cases to which they apply and are consistent with these Bylaws.</p>	<p>NO CHANGE</p>
ARTICLE XI –BYLAWS	ARTICLE XI –BYLAWS
<p><i>Section 1 – Bylaws Committee</i></p> <p>The President shall appoint a Bylaws Committee at least once every three years to review current Bylaws for the purpose of revising and updating them as needed. The Bylaws Committee will present suggested changes to the Board for review and approval. The Board will present recommended changes to the membership for adoption at the next annual meeting.</p>	<p><i>Section 1 – Bylaws Committee</i></p> <p>The President shall appoint a Bylaws Committee at least once every three years to review current Bylaws for the purpose of revising and updating them as needed. The Bylaws Committee will present suggested changes to the Board for review and approval. The Board will present any recommended changes to the membership to be voted on in accordance with Article XI, Section 3.</p>
<p><i>Section 2 -- Suggestions for Change</i></p> <p>Requests for Bylaws changes may come from any member and shall be referred to the Bylaws Committee. If no Bylaws Committee is in effect, the President shall appoint one to consider suggestions made by members.</p>	<p>NO CHANGE</p>

CURRENT	PROPOSED CHANGES
<p><b>ARTICLE XI cont.</b></p> <p><i>Section 3 – Amendments</i></p> <p>These Bylaws may be amended at an Annual Membership Meeting by a two-thirds affirmative vote of those members present and eligible to vote. Written notice to the members of any proposed amendment(s) to the bylaws must be given at least thirty days prior to the Annual Membership Meeting. Amendments to Bylaws shall be approved and accepted at the Annual Meeting.</p>	<p><i>Section 3 – Amendments</i></p> <p>These Bylaws may be amended by a two-thirds affirmative vote of those voting. Written or electronic notice to the members of any proposed amendment(s) to the bylaws must be given at least thirty days prior to voting. Voting may be conducted either electronically or in-person. Approved amendments to the Bylaws shall be announced at the Annual Meeting and sent electronically to the membership.</p>
<p>Bylaws Adopted by the Board: February 17, 2010            Bylaws Adopted by Membership: June 8, 2010            Amended Bylaws Adopted by Membership: May 24, 2011            Amended Bylaws Adopted by Membership: June 5, 2013            Amended Bylaws Adopted by Membership: June 7, 2017            Amended Bylaws Adopted by Membership: May 29, 2019</p>	

