

**APPROVED MINUTES OF THE MEETING
LIFESPRING BOARD OF DIRECTORS
October 11,2022**

PRESENT

Susan Poretz, President
Natalee Rosenstein, Vice-President
Maureen Bybee, Secretary
Peg Nau, Treasurer
Laura Phillips, Registrar & Task Force for Online Learning
Connie Cuttle, Curriculum Committee Coordinator
Susan Davis, Membership Coordinator
Susan Krompiew, Program Support Coordinator
Maureen Huben, Hospitality Coordinator
Lee Gable, Member-at-Large and Class Managers Coordinator (arrived at 10:00 a.m.)
Diane McDowell, Member-at-Large
Anne Miller, Member-at-Large
Leslie Surprenant, Member-at-Large
Rich Davis, AV Coordinator
Leeanne Thornton, Lifespring Member and Saugerties Town Board Liaison to the Senior Education Commission

ABSENT

Lydia Edelhaus, Member-at-Large (arrived at 10:55 a.m.)

This regularly scheduled electronic meeting of the Board of Directors was called to order by Susan P. at 9:33 a.m.

A. Approval of the minutes for September 13, 2022 (distributed prior to this meeting)

MOTION to approve was made by Laura and with a second by Diane. **MOTION unanimously approved** without discussion.

B. President's Report and General Updates (See attached report.)

- a. Following both an inquiry from Prudence and precedent Susan P approved payment of transportation costs for a student performer at an upcoming musical performance. Connie noted that she just learned that the concerned student will not be able to perform so no costs will be incurred. Prudence is seeking a replacement performer.

C. Old Business

- a. WJC update - Susan P. will meet with Rahel from WJC this month regarding future plans.

- b. Covid policy update – The Board agreed to accept updated COVID booster status from members.
- c. Need for Events Committee Coordinator – Susan P again called for volunteers or nominees from the Board to at least temporarily fill the position.
- d. Winter Presentations (invited guests only vs open registration) – Susan D provided background regarding the distinction and past experience. After brief discussion, continuing open registration for any February or Winter Zoom presentations was approved.

D. New Business

- a. Hiring Policy vis a vis AV: Laura asked for discussion of the possibility of hiring AV support staff for in-person or blended classes if we are unable to continue using volunteers.

MOTION by Natalee to allow Board to explore using paid professional support staff and the possible purchase of new equipment for classes requiring AV equipment. Second by Connie. Discussion included

- reservations about the difficulty of locating personnel,
- updating our AV equipment to make it easier to use,
- the need for a team of people as well as equipment,
- limiting the number of concurrent sessions needing AV assistance,
- preparation of a list of needs and recommendations.

MOTION was approved unanimously.

Lee indicated she has a possible contact for consultation. Leeanne suggested Nigel Redman, a local professional who has assisted both the Town Board and Lifespring, as a consultant. She will send his contact information. Connie agreed to spearhead the subcommittee.

- b. New Member Meeting – Susan D noted that we have a record 72 new members. In the past, LS hosted a new member meeting during the fall semester. With less than 50% of members taking in-person courses, Susan recommended that a new member meeting be held by Zoom. **MOTION** by Susan D. that a meeting to welcome new members be held Wednesday, November 30 at 10:00 by Zoom. Second by Natalee. Susan will communicate with new members regarding the meeting and seeks help, support and ideas from Board Members for the meeting agenda. **MOTION APPROVED unanimously.**

- c. Other –

- i. Susan P raised the possibility of an additional meeting with all members to discuss our continuing and increasing need for new

volunteers on all committees. Anne noted the importance of the timing and tone of the meeting or other communication as well as the importance of making it easy for someone to volunteer. Discussion included

- the need for a realistic acknowledgement of our situation,
- reflection on the success of a previous meeting alerting members to the need for volunteers,
- and a suggestion of sending invitations to particular committee meetings.

ii. **MOTION TO ADJOURN** by Natalee, second by Diane. **MOTION APPROVED** unanimously without discussion.

Maureen G. Bybee,
Secretary

NEXT MEETING:

November 8, 2022 (on zoom) at 9:30 am

AGENDA
Meeting
BOARD OF DIRECTORS
OCTOBER 11, 2022

Unable to attend:

A. Minutes: SEPTEMBER 13, 2022

B. President's Report and General Updates:

NOTE: The format will be changed for today's meeting and some items from the Board Reports will be covered under Old or New Business

D. Old Business

1. WJC update
2. Covid policy update
3. Replacement for Event committee coordinator
4. Winter Presentations (guests only vs open registration)

E. New Business (Looking Forward)

1. Hiring Policy vis a vis AV
2. New Member Meeting
3. Other

NEXT MEETING:

November 8, 2022 (on zoom) at 9:30 am

**REPORTS TO THE BOARD
for October 11, 2022 Meeting**

PRESIDENT:

I write my report on October 9th as we go “hurtling” in a very organized way into our Fall 2022 semester. We have: lots of new members, a slow return to the WJC, and many innovations, e.g. the September Outdoors course offerings, bonus nature walks, and the Performance Concert Series which began on Thursday, October 6th. When we meet on Tuesday, our “official and usual” semester will have begun the day before!

I began last month’s “column” with a rant about signing up “first thing” on September 7th and my anxiety about not getting the classes I wanted and concluded with the suggestion that we—members of the Board, the CC and the Task Force – be allowed to register early as a perk thanking us for our above the top work we do for Lifespring.

While our amazing Registrar Laura has provided the reasons for not acting on that suggestion and I reluctantly have agreed (having no choice 😊), I still think it would have been a nice gesture!

I have shared with you the letter that I sent in support of the Esopus Bend Conservancy’s grant application and hope that they receive their grant. The two nature walks there this September (arranged by Maureen H) were excellent.

While I did not attend our October 6th Performance, I have been told that all the work of the Behind the Scene ad hoc committee demonstrated that Lifespring is ready to “wade in the water” as we emerge from our covid restricted program. Again, I must say that not for the curriculum committee and the registrar ---this would not have been so successful.

Once again (and I hope you are not bored with my constant repetition)

.....I am so proud and honored to be part of Lifespring and I thoroughly appreciate the hard work of everyone that has gotten Lifespring to where it is today!!!!!!

Respectfully submitted and in solidarity,

Susan Puretz, President

VICE PRESIDENT:

No report
Natalee Rosenstein

TREASURER:

See final page of the attached reports for the Treasurer's MONTHLY report chart.

Peg Nau

REGISTRAR and On-line Task Force Report:

October 11, 2022

Course Name	Registered	AVG
	Sept	
01 Tai Chi --	13	*
02 Walk into Autumn	17	9.7
03 Esopus Walk	Sept 8	
	11	9
04 Esopus Walk	Sept 15	
	7	4

*The attendance average for Tai Chi is unknown until the course ends, which will be October 6, not in time for this report.

Note: Tai Chi and Walk into Autumn were each cancelled one time due to heavy rains and thunderstorms.

The Behind the Doors Committee met on September 28 to finalize plans for the first concert on October 6. We have at least two volunteers for each concert to open the door and check in attendees.

Several people have dropped P1- Viola da Gamba Duo, and there are 42 currently registered.

Attached below are the registration totals at the close of registration on Sept 21. Add/drop runs through October 15 and there will be revised figures after.

The task force has met to divide responsibilities for the fall semester. We have a few people who are willing to step in to serve as alternate hosts but are not assigned to host a class. We hope to get more people trained later in the fall.

Registered for classes at WJC		Seats	Duplicates	Members
Period C - One Stroke Painting 7+ C	18			
Period D Memoir Writing Worksho	35			
Total in-person class seats	53	Inperson class totals	8	45 Unique Members
P1 Viola De Gamba Duo	45	Multiple programs Registered for 4 performances	18	
P2 Bard Conservatory	47	Registered for 3	13	
P3 Spanish Music, Dance, Poetry at	41	Registered for 2	25	
P4 Surprise	50	Registered for 1	22	
Total Performance seats	183	Performance totals		78 Unique Members
Total performance or in-person cla	236	Live class or performance totals		91 Unique Members
Empty seats at end of registration Classes	38			
Performances	17			
Total empty seats	55			
Registered for Zoom Classes				
A1	Opera as Politics	44		
A2	Totalitarianism	48		
A3	Empowered End of Life Decision Makin	23		
B1	Healthy You	23		
B2	Philosophy and the Lighter Side	60		
B3	Senior Fitness	30		
C3	Jews and Baseball	27		
Number taking only 1 Zoom class			57	
Number taking 2 Zoom classes			78	

168	Members signed up for either Inperson and Zoom classes		
44	Members signed up for Outdoor September courses		
36	of those also signed up for in-person classes or performances or Zoom classes for the regular semester		
8	of those did not sign up for any in-person or Zoom classes for the regular semester		
18	Members signed up only for live classes (no zoom)		
75	Members signed up only for Zoom classes (no in-person)		
75	Members signed up for a combination of Zoom and in-person		
34	Members did not register for any class		
20	2021-22 Members did not register for any class		

STANDING COMMITTEES

CURRICULUM:

The Curriculum Committee is well on its way in planning for the Winter Presentations, the February Mini-Courses and the Spring 2023 semester. We have established a calendar of due dates in collaboration with Laura and Susan G. to guide when presenter forms must be in, reviewed and sent to Susan G; when the catalogue for the February mini-series and the Spring 2023 semester will be posted; and when registration will begin and end.

To date we have two confirmed on-line courses scheduled for February with a third pending confirmation. Three winter presentations have been scheduled with one waiting final confirmation. For Spring 2023, we have two confirmed on-line courses with three more in development and 6 confirmed in-person courses.

Connie Cuttle

EVENTS

Position needs to be filled

HOSPITALITY:

Nothing to report.

Maureen Huben

MEMBERSHIP:

We are all in an anticipatory mode as we await the start of our Fall semester classes and Performances. Two members of the prior Welcome Table Committee group will be helping out at the Check-in/Welcome table during two of the performances. The Behind the Door Committee has met often and worked very cooperatively to plan for a smooth beginning for the members who have registered to take in-person classes at the WJC and/or to attend the Performances. Special thanks to Maureen Huben and Lee Gable (and their helpers) who have stepped up to cover many aspects of this process and to Laura Phillips for her leadership and willingness to pitch in a myriad of helpful ways.

A further welcome for our members is the plan to provide doughnuts and coffee to be consumed outside the main entry door of the WJC between the first and second class period on October 12, the first day of in-person classes (10:45–11:30). Natalee Rosenstein (thanks Natalee) is arranging this nice treat which we hope will generate conversation and a celebratory spirit. (From Laura's registration statistics, it appears there are 45 unique individuals who plan to be at the WJC during the "donut-time frame). There will also be a few presenters and the welcome table people.

Susan Davis

PROGRAM SUPPORT

I've been in contact with Rachel, WJC, re: room setup's for Sanctuary, Rm 5, Rm 3/4 and Lobby for all classes and music programs. Also for outdoor table for first day of classes.

Signs are made and I'll be there to put them up to direct all to classes. I will also bring masks and sanitizer to keep in lobby for those who forgot masks.

Respectfully submitted

Susan Krompier

MEMBERS AT LARGE:

Nothing new to report

Leslie Surprenant:

AD HOC COMMITTEES

AV

Stopped by the Town Hall with Laura and picked up some easels, tripods, and stands and took them to the WJC for use there. Also provided the Zoweetek audio amplifier for use there.

Rich Davis

richdavis@earthlink.net

CLASS MANAGERS:

I think we are prepared for the start of Lifespring's Fall semester.

The class lists are printed.

The clipboards are ready.

The class managers are assigned to their classes.

They have met with me to review their duties and have made contact with their presenters.

And, most importantly, the badges have been given out to some and ready and organized to be distributed to everyone else.

Now we are hoping for a smooth opening.

I can't thank Laura enough for all the work and support that she has given me.

Lee Gable

Below is Lee's report from Sept. I am leaving it in as a reminder of the progress that has been made (Susan P.)

Class managers have been reinstated for tai chi and in person classes. We set up a committee to review the job description due to Covid.

The first day, the volunteer "door opener" will greet the member and make sure that the member is on the enrolled list. The Door Opener will direct the member to the class manager at the welcome table.

The class manager will check off names on the class list and hand out name badges.

Otherwise, the role remains the same in the class room. During announcements, there will be Covid reminders.

As soon as I have a class list, I will assign class managers. I will have a meeting to explain their duties.

Lee Gable

PUBLICATIONS COORDINATOR

Lifespring newsletter, *News & Views*

Still Planning for late fall 2022

Mini Course Catalog

Dates have been set to post online on January 1, 2023. (Gasp, I can't believe it's almost 2023)

Website

Updates continue as needed. Susan Davis continues to liaison with David Cartmell.

The first page under Welcome, which is the Home Page, has been updated. These are small changes to indicate that membership enrollment and course registration for the fall semester is closed. Also, to incorporate some suggested language changes from Maureen Bybee – many thanks Maureen!

Going forward in the coming weeks, I will be reviewing and updating, with Susan D, other sections to make them more current.

Susan Greenstein



Mums and pumpkins and gourds, oh my!

OTHER REPORTS

Moving Forward:

No report

Natalee Rosenstein, Vice President and chair of the Moving Forward Committee

SEC (Senior Education Committee)

No report Susan Davis, SEC chair

