

**APPROVED MINUTES OF THE MEETING
LIFESPING BOARD OF DIRECTORS
October 10, 2023**

PRESENT

Susan Poretz, President
Natalee Rosenstein, Vice-President
Maureen Bybee, Secretary
Peg Nau, Treasurer
Laura Phillips, Registrar & Task Force for Online Learning
Maureen Huben, Hospitality Coordinator
Connie Cuttle, Curriculum Committee Coordinator
Prudence Garcia Renart, Events Committee Coordinator
Susan Davis, Membership Coordinator
Betsy Mills, Program Support Co-Coordinator
Lee Gable, Member-at-Large and Class Managers Coordinator
Diane McDowell, Member-at-Large
Anne Miller, Member-at-Large
Leslie Surprenant, Member-at-Large
Lydia Edelhaus, Member-at-Large
Rich Davis, AV Coordinator
Leeanne Thornton, Saugerties Town Board Liaison to the Senior Education Commission

This regularly scheduled online meeting of the Board of Directors was called to order by Susan P., President, at 9:32 a.m.

A. Minutes: September 12, 2023

Natalee made a MOTION to APPROVE the Minutes of September 12, 2023 with a second by Maureen H. Without discussion, the **MOTION** was APPROVED unanimously.

B. President's Report and General Updates: See attached report. Susan P received repeated inquiries from one member regarding possible safety issues at WJC. Susan P has responded that LS is not changing any security procedures at this time.

C. Old Business

- a. Susan P invited thoughts and reactions to our first day at the WJC under the new contract.
Natalee noted some minor set-up issues early in the day which were resolved as the day went on. Natalee also commented on the sound from sanctuary drifting into social hall. Natalee suggested that we move the Arthur miller class to a different space which is available to us. This move

- would conflict with our policy of 75% occupancy capacity of any classroom.
- b. Natalee made a **MOTION** with a second by Connie that the Board rescind the current 75% of capacity per room policy. Following discussion the **MOTION was approved** unanimously.
 - c. Following discussion of other preparation and set up issues at the WJC, it was agreed that Rich will resend his request for set up to Rahel, Natalee will work with Rahel of WJC to have spaces better prepared. Betsy will speak to Susan K about reorienting chairs in the social hall and will ask the Better than therapy Presenter to lower the volume of audio in the class.
 - d. Leslie raised a concern that her students will need a method to reenter the building from her class when it is meeting outside. Leslie will resolve this on the day of the outside meeting.
 - e. Ad hoc Subcommittee for Strategic: Planning Natalee reported that the committee has met twice and still intends to present a recommendation to the Board at the November meeting with a probable vote in December.
 - f. Credit/Debit Card for Lifespring purchases: Leanne reported that Town Accountant agreed that Lifespring could have a credit card account through the Town. A discussion followed which raised questions such as who would be responsible for holding the card, how will charges be recorded by the Town, will people scrutinizing Town purchases know this is LS's money not Town funds, who would have access to the card, how and what limits on purchases would be put in place. A discussion of other existing and alternate methods to reimburse people purchasing for Life spring followed.
 - g. Laura made a **MOTION TO TABLE DISCUSSION OF OBTAINING A CREDIT CARD** with a second by Lee. **MOTION APPROVED** unanimously without further discussion.
 - h. Laura made a **MOTION** with a 2nd by Anne that the Treasurer issue to the Coordinator of Hospitality a \$300 cash advance for purchase of hospitality supplies and refreshments. Maureen H to submit receipts to document her expenditures. Following discussion the **MOTION** was amended by Laura to read that Lifespring establish a \$300.00 petty cash fund given to the Coordinator of Hospitality. **MOTION TO TABLE** this discussion by Natalee with a second by Connie. Votes were 12 yes with 3 abstentions the **MOTION TO TABLE Passed**.
 - i. Recording Policy – Laura reviewed the existing Lifespring policy to not allow recording in response to an inquiry from a member who also requested that the Board review this policy to allow recording of Lifespring classes. Laura made a **MOTION** with a second by Diane to **REAFFIRM OUR CURRENT RECORDING POLICY**. Following discussion, the **MOTION was unanimously APPROVED**.

D. New Business

- a. Task Force Expenses report by Laura.
In 2020, Laura was authorized by the Board as Taskforce Manager to spend “whatever was needed” to keep Zoom and Google accounts going. As Lifespring has grown and continue to offer online courses, these expenses have increased. In the past year, she has spent \$1,700. Laura asked if the Board will approve the continuation of the authorization for Laura to spend what is needed to maintain Lifespring’s Zoom and Google accounts. With no objection and no motion to change the policy, it is approved by the Board.
- b. New members meetings.
Susan D. proposed that our new member meeting continue to be held on Zoom following the end of the fall semester on Wednesday, November 15 at 10:00 a.m. Susan is planning an agenda that will give new members an opportunity to learn more about how Lifespring works and to engage in conversation with other new members and with members of the Board. Susan invited all Board Members to join the meeting. Without objection, the date and planned agenda were approved.
- c. Connie asked the Board to consider how we might thank the Town employees who will be setting up and taking down the chairs for our four presentations at the Library. She suggested purchasing lunches for the people involved. After brief discussion, agreement was reached to continue thanking these employees with a departmental pizza lunch at the end of our semester.
- d. Lee announced that she will be moving from the area as soon as her home sells which could be as soon as December. The Board needs to consider how to fill her vacancy on the Board and as Coordinator of the Class Managers. Board members expressed their gratitude and appreciation for Lee’s work.
- e. Leeanne announced two special events sponsored by the Town to benefit the rebuilding of the playground at Contine Field.
- f. Laura **MOVED TO ADJOURN. MOTION APPROVED** unanimously without discussion.

NEXT MEETING:

November 14, 2023 (on zoom) at 9:30 am

Maureen G. Bybee,
Secretary

**AGENDA
BOARD OF DIRECTORS
October 10, 2023**

A. Minutes: September 12, 2023

B. President's Report and General Updates:

NOTE: The format will be changed for **today's** meeting and some items from the Board Reports will be covered under New Business

C. Old Business

1. WJC beginning of our 15th year
2. Ad hoc Subcommittee for Strategic Planning Update
3. Credit/Debit Card for Lifespring purchases Update
4. Reiteration of our Recording Policy

D. New Business (Looking Forward)

1. Task Force Expenses --revisited
2. New members meetings (logistics)
3. How to Thank Town employees for their help with/for Lifespring tasks.

NEXT MEETING:

November 14, 2023 (on zoom) at 9:30 am

**Reports for
Lifespring Board Meeting**

October 10, 2023

PRESIDENT:

As I said in an email recently ---- On Wednesday, October 4 at our opening day of our 15th year I was both awed and overcome by what I saw at the WJC.

I am amazed at how effectively and efficiently all of you perform your “designated” roles plus a whole lot more.

My role – At this point is that I am a CEO who just “kvells” (Yiddish word meaning “ to burst. with pride or excitement”, especially for all things Lifespring connected..

“Let’s go Lifespring”

Respectfully submitted and in solidarity,
Susan Puretz

VICE PRESIDENT:

No report
Natalee Rosenstein

TREASURER: Report from Peg Nau

TREASURER’S REPORT SEPTEMBER 2023			
		Balance Forward	\$ 26,457.92
DATE			
INCOME	Amt Rec'd	Rec'd from	
9/29/2023	\$45.52	Interest	
Monthly Income	\$45.52		
EXPENSE	Amt Paid	Payee	
9/6/2023	\$95.97	Laura Phillips	
9/26/2023	\$231.36	Maureen Huben	
9/27/2023	\$95.96	Susan Puretz	
Monthly Expense	\$423.29		
		Ending Balance	\$ 26,080.15

REGISTRAR AND TASKFORCE COORDINATOR:

Registration and Taskforce Report for Lifespring Board Meeting October 10, 2023

The registration per course did not change appreciably since my last report. 183 people registered for at least 1 class. 117 people registered for at least 1 in person class, which is more than double 2022. 150 people registered for at least 1 online class.

Add/drop started Monday September 25 and ends October 7. I will give the final breakdown at the following board meeting.

The Write Stuff was cancelled due to lack of interest. The following limited courses are fully subscribed, some with wait lists.

Thursday Rambles 20 WL

B3 - Zentangle Basics 15

C4 - Best American Short Stories 26

C5 - Mah Jongg for Beginners 12 WL

D2 - The Supreme Court 25

The Welcome '23 performance on September 22 was enjoyed by about 60 Lifespring members.

The entertainment by Storm King Skyline was excellent and Maureen Huben furnished coffee and cookies for the many people who stayed to socialize. It was great to meet so many new faces.

TASKFORCE

It is a little early to report, but the first day of Zoom classes went well. We had a few technical challenges prior to the first classes. We have informed the curriculum committee that our taskforce cannot supply technical support to any presenter who decides to try using an iPad for a shared screen presentation.

Attendance day Oct 2 –

Reg

A1 – Between the Wars 40 47

A2 – Right Wing Terrorism 34 44

A3 – Huguenot St 21 30

B1 – Artists of the Hudson Valley 56 67

B2 – Electricity 10 15

B3 – Zentangle 14 15

B4 – Successful Aging 15 20

Laura Phillips

STANDING COMMITTEES

CURRICULUM:

Both the Winter Presentations for 2023-2024 and the February 2024 mini courses are in place.

Flyers for the winter presentation have been sent to Anne re publications as well as the course descriptions and bios for the February mini courses catalogue, including pictures provided by the presenters.

The CC is hard at work recruiting in person and online presenters for the Spring 2024 Semester. To date we have confirmed 10 courses and have one pending a final decision expected in the next two-three weeks. We are working on adding 7 more courses to complete the schedule.

Connie Cuttle

EVENTS:

I have begun thinking about the annual meeting which is scheduled for May 22, 2024

Prudence Garcia-Renart

HOSPITALITY:

I am unable to attend the upcoming board meeting. However, here is my report:

Refreshments were provided for both the Preamble and the first day of in person classes. On both days, people seem to appreciate the offerings but there did seem to be a lot of food left. I believe that Adams is extremely generous in their catering orders. I went below the numbers indicated on their website for the number of people that would be served with any offering and it was still too much. In the words of the esteemed Norm Bowie, "old people do not eat a lot." Perhaps that is true. I did order much less for the in-person classes but much of it remained. For next week's classes I will reduce that even more.

As I mentioned at last month's meeting, it could become a hindrance for anyone who takes over this position to have to pay for the preparations personally and wait to be reimbursed. As of today, I am owed \$364.49 for the Preamble and the first day of class. I was able to restock our supplies through Amazon. Laura graciously offered the use of an Amazon account that she has set up for Lifespring so I ordered paper products, coffee, tea, sugar, etc.

I am sure the reimbursement for the Preamble will be arriving shortly, however, that may be a burden for someone who has this position in the future. I am able to pay for this out of pocket but I find the principle of it not conducive to recruiting volunteers for this position. I spoke with Peg Nau about this and she does not feel people should have a credit card from the town of Saugerties. I totally agree with that and would not want one. As I will not be at the board meeting, perhaps this could be discussed. I believe there were to be discussions with the town regarding this based on last month's discussion.

Maureen H.

MEMBERSHIP:

A special thanks to all of the Zoom hosts and Class Managers for extending a special welcome to our new members on the first days of classes and to those tending the WJC lobby on Wednesdays. Thanks also to our Registrar for answering countless questions and making the process run smoothly for all of our members. Our Interest List continues to grow and anyone inquiring about future membership in Lifespring is invited to attend one or more of our Winter Program presentations/Feb. classes and will receive information about membership for 2024/25.

We are beginning plan for our annual New Member meeting. Our tentative date is Wednesday, November 15th at 10 am via Zoom. Any Board member who would like to attend is more than welcome as are your ideas for making this gathering not only informative but also inspiring! More information on this as plans develop—and, please email me any ideas you might have for the event.

Susan Davis,
Membership Coordinator

PROGRAM SUPPORT:

Working with WJC and hopefully all rooms will be set up appropriately!

Susan Krompiew and Betsy Mills

MEMBERS AT LARGE:

Working with Prudence & Connie to try to put together Voting course.
Drop-off for Zentangle kits.
Reviewing Class Manager Protocols.
Lydia Edelhaus, Member-at-Large

No report.
Diane McDowell

I've been in contact with a friend who has been on the interest list. She joined and will be taking classes. I am hopeful we can rope (err, I mean recruit) her to teach a course - or do a presentation.

Not specific to Member at Large but work on LS:
I continue to serve on the Curriculum Committee and have been working with Betty Schoen-Rene to set up our fall walks, developing my part of the Eclectic Outdoors in-person course this fall, and reaching out to the other presenters for that course.

That's it for now.
Leslie Surprenant

AD HOC COMMITTEES

AV

For the AV Team (me and John Dashman)

After my test visit to the WJC to try out their large screen TVs on 8/28, I was able to set up another visit that included one of our presenters, Jackie Olivet, who wanted to checkout her setup before the semester began.

We visited together on 9/27 and it was good that we did, as she had an issue with her VLAN settings which was blocking connection to the WJC WIFI, and that was critical for her presentation.

This problem was resolved and all went well on the first day of class on 10/4.

On setting up for the 1st period class on 10/4, it was tricky getting the WJC sound system to work and securing the wireless headset mic for the presenter.

This turned out OK when Rahel Gruenberg was able to assist with the setup.

To help us next time, I've put together a little instruction sheet for us to refer to as a guide.

For the AV Team (Rich Davis and John Dashman)

CLASS MANAGERS:

It was such a nice way to start thinking of the Fall semester. I began asking some members to be class managers in August. Everyone I asked said that they would love to be class manager.

We had a workshop, where I reviewed the job description, answered questions, and handed out clip boards.

So far, on the first day, everything seems to have run smoothly.

A few questions came up that could be answered quickly.

Lee Gable

PUBLICATIONS COORDINATOR:

Anna is beginning work on the website and winter presentation flyers.

Anne Miller