

April 11, 2023

**APPROVED MINUTES OF THE MEETING
LIFESPING BOARD OF DIRECTORS
April 11, 2023**

PRESENT

Susan Puretz, President
Maureen Bybee, Secretary
Peg Nau, Treasurer (left early)
Laura Phillips, Registrar & Task Force for Online Learning
Connie Cuttle, Curriculum Committee Coordinator
Prudence Garcia Renart, Events Committee Coordinator (missed middle of meeting)
Susan Davis, Membership Coordinator
Susan Krompiew, Program Support Coordinator
Lee Gable, Member-at-Large and Class Managers Coordinator
Diane McDowell, Member-at-Large
Anne Miller, Member-at-Large
Leslie Surprenant, Member-at-Large
Lydia Edelhaus, Member-at-Large - Late
Rich Davis, AV Coordinator
Fran Jacobson, LS Member, SEC Member
Leeanne Thornton, Lifespring Member and Saugerties Town Board Liaison to the Senior Education Commission

ABSENT

Natalee Rosenstein, Vice-President
Maureen Huben, Hospitality Coordinator

This regularly scheduled online Meeting of the Board was called to order by Susan P at 9:30 a.m.

- A. Annual Meeting Planning (By special request, Prudence reported first at this meeting.) She described that all seems to be on track for the Annual Meeting.

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- i. She has sent the information for a flyer/invitation and program to Susan Greenstein who will produce these for review by the Committee before distribution to the membership.
 - ii. The performers will meet with Karen of the WJC, our tech support, at 8:30 a.m. She has not yet confirmed but expects that all who will be going to the podium will need to meet with Karen early that day.
 - iii. Maureen H is working on outdoor hospitality arrangements and will need volunteers from the Board to assist.
 - iv. Rich asked for confirmation of who will need slides prepared for the Meeting. These will include pictures of committees, treasurer's report and the memorial board. Peg will provide Rich with updated information for the board.
- B. Approval of the previously distributed Minutes of March 14, 2023. A **MOTION** was made by Anne with a 2nd by Diane to approve the minutes. Without discussion, the **MOTION was approved** unanimously.
- C. President's Report and General Updates (See attached report.)
- a. Susan Greenstein, Publications Coordinator has sent a letter of resignation to Susan P. She would like to retire as soon as possible and certainly before the production of the fall catalog. Susan G offered to update her current job description.
 - b. Susan D described the work of the Publications Coordinator including oversight of the website and the catalogs and the need for support from Connie with leaflets and flyers, Anna Landewe with web design, Harvey Greenstein for photography, David Cartmell for uploading information to the Lifespring vault and many others such as Susan D for editing and proofreading. Many thanks to Susan G. for her unique contributions and years of service were expressed by Laura, Susan P, Susan D and others.
- D. **MOTION** by Anne Miller to obtain updated job description from Susan G. with second by Connie. **MOTION APPROVED** unanimously.
- E. Connie suggested that there be a small team ready to produce a fall catalog.
- F. Susan P appointed Anne, Maureen B, Connie, Leslie, Susan D. as Search Committee for Publications Coordinator with Anne as convener. Leslie sees this committee as also taking on responsibility for publication of the fall catalog if no coordinator is found in time. Laura willing to be called upon as needed.

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G. Old Business

- a. Lifespring's Covid policy (see Natalee's attached guide for discussion)
 - i. **MOTION** to continue current policy for 2023-24 was made by Laura, with a second by Leslie. **MOTION defeated** (Yes = 0, No = 12)
 - ii. **MOTION** by Connie to make masks optional with a second by Anne. Following discussion – **Approved** unanimously.
 - iii. **MOTION** by Laura with a second by Diane that we do not require proof of vaccination in order to attend classes at the WJC for the 2023-24 year. Following discussion, the motion carried. (Yea = 6, No = 4, Abstain = 2)
 - iv. In order to correct the prior motion, a **MOTION** was made by Laura with a second by Diane that we do not require proof of vaccination in order to attend any in person class or event or activity sponsored by Lifespring beginning fall 2023. **Motion carried.** (Yes = 6, No = 4, Abstention = 2)
 - v. **MOTION** by Diane with a second by Lydia that we eliminate all social distancing beginning fall 2023. Following brief discussion, the motion carried. (Yes= 7, No= 3, Abstain = 2)
 - vi. **MOTION** by Connie with a second by Prudence that we will cap the number of people in classrooms to 75% of room capacity beginning fall 2023. Following discussion, the motion carried. (Vote: Yes = 7, No = 3, Abstention = 1)
 - vii. Discussion of food in buildings used by Lifespring was tabled to next meeting.

H. Nominating Committee (See attached report.)

- a. Diane reported that following an e-mail request to the membership asking for nominations, no additional nominations were received
- b. Diane made a **MOTION** with a second by Laura that the Board approve the following slate for presentation to the Membership:
 - Vice President - Natalee Rosenstein
 - Treasurer – Peg Nau
 - Member at Large – Lee Gable
 - Member at Large – Anne Miller
- c. **MOTION carried** unanimously without discussion.

I. Survey by the Curriculum Committee – (copy provided to the Board before this meeting)

- a. Susan P made a **MOTION** with a second by Anne that the Board approve sending the survey to the Membership.
- b. **MOTION carried** unanimously following brief discussion regarding timing of the distribution which was agreed to be in late April.

April 11, 2023**J. New Business**

- a. WJC Arrangements – Susan P tables this discussion until Natalee can report at the May meeting.
- b. Arrangements for Spring 2023 – Susan P opened the floor for discussion or questions. There was no discussion or questions.
- c. Other new business –
 - i. Susan K. and her husband volunteered to assist Maureen H. as per her request for assistance with the refreshments table.
 - ii. Laura requested that Board Members volunteer to act as door openers between 9:00 to 9:30 a.m. and 10:45 – 11:15 each class day. Leslie, Fran and Susan P volunteered for specific times and dates. Volunteers for other dates are asked to contact Laura.

K. MOTION TO ADJOURN by Ann with a second by Susan K. **Approved unanimously** without discussion.

Maureen G. Bybee,
Secretary

NEXT MEETING:

May 9, 2023 (on zoom) at 9:30 am

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AGENDA

BOARD OF DIRECTORS

April 11, 2023

A. Minutes: March 14, 2023

B. President's Report and General Updates:

NOTE: The format will be changed for today's meeting and some items from the Board Reports will be covered under New Business

C. Old Business

1. Lifespring's Covid policy: Decision time
2. Annual Meeting Planning (Updates)
3. Nominating Committee (Updates)
4. Survey by the Curriculum Committee

D. New Business (Looking Forward)

1. WJC Arrangements
2. Arrangements for Spring 2023
3. Other new business

NEXT MEETING:

May 9, 2023 (on zoom) at 9:30 am

**Reports for
Lifespring Board Meeting
April 11, 2023**

PRESIDENT:

I write this on Easter Sunday morning frantically trying to pull everything together for our Board Meeting (whine!!). As I did that, I realized how much work you all do to keep Lifespring alive and thriving ...and I thank you.

We have a number of Board resignations and some with medical issues that we need to work around and these will be discussed at our April meeting.

AS USUAL, I am looking forward to hearing more compliments –since there are never complaints (☺) that you Board members have heard about Lifespring at our April Board meeting!!!!!!

Respectfully submitted and in solidarity,

Susan Puretz, President

VICE PRESIDENT:

No report
Natalee Rosenstein

TREASURER:

See the final page of these reports for the Treasurer's MONTHLY report chart.

Peg Nau

REGISTRAR AND TASKFORCE COORDINATOR:

Registration Report for Lifespring Board Meeting April 11, 2023

Registration for Spring 2023

Total registered 135

In-person classes -Registered for at least on class - WJC 56

Waiting List 9

Ramble only 7

Waiting list 2

Registered for 1 WJC course 31 (either period)

Registered for 2 WJC courses 25

Registered for Zoom classes 120

Registered for Zoom only 73

Registered for in-person only 16 plus 2 on wait list

Registered for combination zoom/in-person 44

A1- Unusual Jobs - multiple presenters 41

A2 - Othello, Rosemary Deen, presenter **CANCELLED

A3 - A Look at China, Gary Bischoff, presenter 22

A4 - Landmark Literature of the 1920's, Chuck Mishaan, presenter 34

B1 - Philosophy and Literature: Moral Choice, Lydia Edelhaus, presenter **

Cancelled **

B2 - Banned Books - multiple presenters 47

B3 - Comedy: Selected Origins and Highlights, Abe Vorensky, presenter

LIMITEDMeets 5 weeks only** 26

B4 - Land, Liberty and Loss: Echoes of the American Revolution - Martin Haber,
presenter 20

C1 - b.1876, d.1929 - The Legacy of our Great-grandparents, Donn

Avallone, presenter 22

C2 - Mahjong for Beginners, Diane Kniss, presenter **LIMITED** 8

C3 - The Play's the Thing, Prudence Garcia-Renart. presenter **LIMITED** 9

Wait list of 7 for the Mahjong Class

D1 – Tennessee Williams’ Women, Lou Trapani, presenter 24

D2 – Let’s Play Bridge, Bob Jacobson, presenter ****LIMITED**** 8

D3 – Learning to Draw, Ellie Siegel, presenter ****LIMITED**** 10

Wait List of 3 for the Drawing Class

E1 Spring Nature Rambles - Betty Schoen-René and Leslie Surprenant, presenters

**** LIMITED**** 20

Wait list of 2 for the Rambles class

Drop Add starts April 10 and ends April 21.

STANDING COMMITTEES

CURRICULUM:

The Committee continues to make progress toward offering a diverse range of in-person and online courses for the Fall 2023 semester and has already confirmed two mini-courses for February 2024.

Respectfully submitted,

Connie Cuttle

EVENTS:

Events Committee is moving on plans for Annual meeting. Things are almost set for April 20th Writing Workshop.

Prudence Garcia-Renart

HOSPITALITY:

Note: I am updating Maureen’s report. Maureen will be having hand surgery on Monday and will DEFINITELY need several Board members to help. Please check to see your availability so we can sign up on Tuesday.

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I have not been able to find former members of the committee to help out with the refreshments between the 1st and 2nd classes on Wednesday at the WJC. As I am taking the 2nd class, I will be able to setup. However, I will be asking board members if anyone can just put the perishables away and I will finish everything else after the 2nd class. I will purchase items and setup the table during the 1st class.

MEMBERSHIP

No report

Susan Davis

Membership Coordinator

PROGRAM SUPPORT

Been in contact with Laura Phillips re: what's needed at WJC for room setup for spring semester.

Subsequently followed up with Rahel at WJC. Need to clarify the refreshments for this semester to determine setup needs

Will make signs and be available in the mornings as needed.

Susan Krompier

MEMBERS AT LARGE:

Nothing to report

Leslie Surprenant

AD HOC COMMITTEES**AV**

Nothing to report from AV.

Rich Davis

CLASS MANAGERS:

I was able to get a class manager for each of the in person classes.

I will be meeting with each class manager next week, to review their duties and go over the change in Covid policies.

Lee Gable

PUBLICATIONS COORDINATOR

Spring Catalog

The catalog has been published online.

Website

Updates continue as needed. Susan Davis continues to liaison with David Cartmell to post minutes in the vault. Website was updated to reflect spring catalog and all updates.

Flyers

Prudence has sent me the details for the Annual Meeting. I will develop the flyer text and liaison with Anna Landewe to create flyer per due date from Prudence.

Lifespring newsletter, News & Views

TBD



Happy Passover, Happy Easter, Happy Spring!

Susan Greenstein

Nominations Committee Report (Diane McDowell & Laura Philips, Co-chairs)

An email letter was sent to the membership on March 6 inviting nominations, but no additional nominations were received. The Nominations Committee is therefore asking the Board to approve the following slate:

Vice President - Natalee Rosenstein

Treasurer – Peg Nau

Member at Large – Lee Gable

Member at Large – Anne Miller

A letter will then be sent to the membership with the approved slate of nominees. The ballot will feature a photo and a brief candidate statement for each. There will also be a

ballot line to write in another name for each position.

Diane McDowell

LIFESPRING TREASURER'S REPORT																						
2022-2023																						
EXPENSES																						
March 2023																						
Balance Fwd	22602.68	Balances FWD	\$ (3,300.00)	\$ (110.34)	\$ -	\$ (612.50)	\$ -	\$ (1,573.14)	\$ (54.96)	\$ (144.74)	\$ -	\$ -	\$ (354.50)	\$ 8,848.43	\$ -	\$ 52.15						
		Rent	Hospitality Costs	Thank you Gifts/Donations	Catalog design & print	Newsletter	Website Fees & Domain	Audio Video	Office Supplies	Annual meeting / Events	Library Setup	Misc		Program fees	Hospitality Donations	Interest						
Date	Amt	Received From																				
3/31/2023	\$ 14.08															14.08						
Monthly Income	\$14.08		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.08						
EXPENSE Amt																						
3/2/2023	\$142.97	1368 Laura Phillips					\$ 142.97															
3/15/2023	\$3,300.00	1365 Woodstock Jewish	\$ 3,300.00																			
3/20/2023	\$481.25	1370 Anna Landewe			\$ 455.00		\$ 26.25															
Monthly Expense	\$ 3,924.22		\$ 3,300.00	\$ -	\$ 455.00	\$ -	\$ 169.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Ending Balance	\$18,692.54		-\$6,600.00	-\$110.34	\$0.00	-\$1,067.50	-\$1,742.36	-\$54.96	-\$1,444.74	\$0.00	\$0.00	\$0.00	-\$354.50	\$8,848.43	\$0.00	\$66.23						